

**Agenda**  
**Nineteenth Regular or Special Meeting**  
**of the Twenty-Ninth Town Council of Highland**  
**Regular Meeting of Monday, September 14, 2020 at 6:30 p.m.**  
 Agenda organized pursuant to Section 2.05.090 of the Highland Municipal Code  
 This meeting will be convened as an electronic meeting, pursuant to Governor  
 Holcomb's Executive Orders, 20-04, 20-09, 20-25 and extended by Executive  
 Order 20-41, allowing such meetings, pursuant to IC 5-14-1.5-3.6 for the  
 duration of the emergency, through to October 2, 2020.

People may observe and record the meeting for live streaming by joining the meeting on the Zoom platform <https://zoom.us/j/91623206630?pwd=eWlpSjd0Z2JJa0FDNXFBM2ZyO3hTdz09>

Further, persons wishing to offer comment in the meeting may access the electronic meeting by using the preceding and adding the password for Meeting ID 916 2320 6630, password (code): 233476.

<b>Prayer:</b>	Roger Sheeman
<b>Pledge of Allegiance:</b>	Roger Sheeman
<b>Roll Call:</b>	Bernie Zemen
	Mark A. Herak
<b>A GREAT PLACE TO CALL HOME</b>	Mark J. Schocke
	Thomas (Tom) Black
	Roger Sheeman
<b>Minutes of Previous Session:</b>	Minutes of the Regular Meeting of 10 August 2020, Special Meeting of August 28, 2020 and the Special Meeting of August 31, 2020.
<b>COMMENTS FROM THE PUBLIC or VISITORS</b>	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council regarding matters on the agenda. Persons addressing the Town Council are requested to limit their presentations to <b>two (2) minutes</b> and encouraged to avoid repetitious comments.
<b>Communications:</b>	1. Communication from the <i>Highland Census Complete Count Committee</i> regarding the status of its Implementation of the Action Plan for the September 14, 2020 Meeting.
<b>Staff Reports:</b>	<ul style="list-style-type: none"> <li>• Building &amp; Inspection Report for August 2020.</li> <li>• Fire Department Report for August 2020.</li> <li>• Workplace Safety Report for August 2020.</li> </ul>

*The Town of Highland acknowledges its responsibility to comply with the American with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternative audio/visual devices, etc.) for participation in or access to Municipal sponsored public programs, services and or meetings, the Town of Highland requests that individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and or meeting. To make arrangements, contact the ADA Coordinator for the Town of Highland at (219) 972-7595.*

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**Appointments:**     *Legislative Appointments*

Home Rule Commissions

**1. Community Events Commission:**

(1) Appointment to be made by the Town Council. **Term: 4 years.** (*Note: vacancy of which term expires January 2022*)

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**Unfinished  
Business &  
General Orders:**

1. **Enactment No. 2020-43:** An Enactment Appropriating Additional Monies in Excess of the Annual Budget From Monies Received as a Grant from the State or Federal Government, pursuant to I.C. 6-1.1-18-7.5, I.C. 36-5-3-5 et seq.
2. **Resolution No. 2020-41:** A Resolution Approving an Interlocal Cooperation Agreement between the Incorporated Town of Highland and the School Town of Highland for the Utilization of School Resource Officer Program Services.
3. **Resolution No. 2020-42:** An Exigent Resolution Providing For The Transfer Of Appropriation Balances From And Among Major Budget Classifications In The Public Safety Local Income Tax Fund As Requested By The Proper Officer And Forwarded To The Town Council For Its Action Pursuant To I.C. 6-1.1-18-6.
4. **Resolution No. 2020-44:** A Resolution Of The Town Council Of The Town Of Highland, Indiana, Approving The Issuance Of Bonds By The Town Of Highland Sanitary District And The Appropriation Of The Proceeds Thereof, And Addressing Other Matters Related Thereto.
4. **Resolution No. 2020-45:** A Resolution of the Town Council of the Town of Highland, Lake County, Indiana, Approving the Refunding of Outstanding Debt issued by or on behalf of the Highland Parks and Recreation District.
6. **Works Board Order No. 2020-40:** An Order Approving and Authorizing the Metropolitan Police Chief to enter into a purchase agreement with Vigilant Solutions, LLC, through the State of California to purchase Intersection Hi-Def Video Camera system equipment and accessories, and finding it a Special Purchase pursuant to I.C. 5-22 and Section 3.05 of the Highland Municipal Code.
7. **Works Board Order No. 2020-41:** An Order Approving and Authorizing the Highland Fire Chief to enter into a purchase agreement to purchase a Ward No Smoke System, pursuant to I.C. 5-22 and Chapter 3.05 of the Highland Municipal Code called Purchasing.
8. **Commendation Letter for Day Off and Signature Authorization.** Action to approve Letter of Commendation for Exemplary Public service leading to the award of a single paid day off for several workers in the **Metropolitan Police Department.** Pursuant to **Section 4.13** of the Compensation and Benefits Ordinance, for the day off to be effective requires the approval of the board of jurisdiction and the Town Council. *The Town Board of Metropolitan Police Commissioners has granted preliminary approval to a letter of commendation regarding Detective Lee Natelborg who enlisted the Cold case team to resolve an older case from being treated as homicide to an accidental death.*

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Action should include approval for the members of the Town Council to sign the letter of commendation.

9. **Instruction to the Community Events Commission regarding the possible Special Event and other events for Fall in the Town of Highland.** *At its meetings convened on August 10 and August 17, 2020, the Town Council received a briefing on a possible special event, its status and the current Governor's staging in consequence of the COVID 19 Pandemic.*

10. **Action to approve appointment or employment of full-time employee, pursuant to Section §3.03 of the Compensation and Benefits Ordinance.** *The Public Works Director recommends the following:*

(A) *The hiring of Joe Anderson, to the full-time position of Utility Worker B in Public Works Department (Agency) at a rate of pay of \$12.80 per hour. This will not increase the full-time workforce greater than the authorized work force strength.*

11. **Authorizing the proper officer to publish legal notice of a public hearing:** Public Hearing to consider additional appropriations in the amount of \$3,915.00 in the **Gaming Revenue Sharing Fund** and in the amount of \$15,677.00 in the **Public Safety Local Income Tax Fund.**

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**NEW BUSINESS:**

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<b>Comments or Remarks from the Town Council: (Good of the Order)</b>	<b>Councilor Bernie Zemen</b>
	<b>Councilor Mark Herak</b>
	<b>Councilor Thomas Black</b>
	<b>Councilor Roger Sheeman</b>
	<b>Councilor Mark Schocke</b>

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<b>COMMENTS FROM THE PUBLIC or VISITORS</b>	This portion of the Town Council Meeting is reserved for persons who desire to address the Town Council. Depending on the nature of the comments, the Town Council may direct the staff to address the topic or follow-up on matters that may arise from public comments. If necessary, the matter may be set for action at a future meeting. Persons addressing the Town Council are requested to limit their presentations to <b>two (2) minutes</b> and encouraged to avoid repetitious comments.
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<b>ACTION TO PAY Accounts Payable Vouchers</b>	Accounts payable vouchers August 25, 2020 to September 14, 2020 in the amount of <b>\$1,001,274.75.</b> Payroll Docket for the payday of August 28, 2020 in the amount of <b>\$283,723.31.</b>
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<b>ADJOURNMENT</b>	The Town Council may meet in study session immediately following the Regular Meeting. <i>Posted pursuant to IC 5-14-1.5-4(a)</i>
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**Enrolled Minutes of the Sixteenth Regular or Special Meeting  
For the Twenty-Ninth Highland Town Council  
Regular Plenary Meeting (Electronic)  
Monday, August 10, 2020**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary session on Monday, August 10, 2020 at 6:38 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an *electronic meeting*, pursuant to Governor Holcomb's Executive Order 20-04 and 20-09, an extended by Executive Order 20-41, allowing such meetings pursuant to IC 5-14-1.5-3.6 for the duration of the COVID-19 public health emergency. All persons met remotely on a Zoom platform that allowed for real time interaction, and supported the public's ability to observe and record the proceedings. When the agenda item provided for public comment, this was supported as well. Councilor Herak, while not required under the Governor's orders, was present on the premises of the plenary meeting room.

The Town Council President, Mark J. Schocke presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with the Town Council President leading in the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Mark J. Schocke, Thomas Black and Roger Sheeman. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** (all electronically) John P. Reed, Town Attorney; Mark Knesek, Public Works Director; Pete Hojnicky, Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; David Byers, CPRP, Director of Recreation; Kathy DeGuilio-Fox, Redevelopment Director; and Kenneth J. Mika, Building Commissioner, were present.

*Also present:* Larry Kondrat (electronically) of the Board of Waterworks Directors; Jon Breslin, Liz Breslin and Jacqui Herrera of the Community Events Commission; Robyn Bradford, Redevelopment Commission; and Ed Dabrowski IT (Contract) Director (electronically) were also present.

**Minutes of the Previous Meeting:** The minutes of the regular meeting of July 27, 2020 was submitted for consideration. Councilor Zemen moved the approval of the minutes. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The minutes of 27 July 2020 were approved.

**Special Orders:**

1. **Consideration of Proposed Additional Appropriations:** (Non-controlled funds): Proposed Additional Appropriations in Excess of the 2020 Budget for the **Public Safety Local Income Tax Fund** in the amount of \$109,890.00 and in the Community Crossings Grant Fund, in the amount of **\$1,792,656.00**.
  - (a) Attorney verification of Proofs of Publication: The TIMES 30 July 2020. The Town Attorney indicated that the proofs complied with the law.
  - (b) **Public Hearing.** The Town Council President called the hearing to order. There were no comments. The President closed the hearing.
  - (c) Action on **Appropriation Enactment No. 2020-39:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budgets for the Community Crossings Grant Fund and the Public Safety Local Income Tax Fund, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved consideration of Enactment No. 2020-39 at the same meeting of introduction. Councilor Sheeman seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor Herak moved passage and adoption of Enactment No. 2020-39 at the same meeting of introduction. Councilor Sheeman seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of introduction.

Town of Highland  
Appropriation Enactment  
Enactment No. 2020-39

AN ENACTMENT APPROPRIATING ADDITIONAL MONEYS IN EXCESS OF THE ANNUAL BUDGETS for the COMMUNITY CROSSINGS GRANT FUND AND THE PUBLIC SAFETY LOCAL INCOME TAX FUND, ALL PURSUANT TO I.C. 6-1.1-18, and I.C. 36-5-3-5.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Community Crossings Grant Fund** and the **Public Safety Local Income Tax Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Community Crossings Grant Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

COMMUNITY CROSSINGS GRANT FUND

**Increase:**

Account No. 104-0000-44080 CCMG Projects 2020:	\$ 1,592,656.00
Account No. 104-0000-49999 Contingency (Locally Funded)	\$ 200,000.00
<b>Total Series:</b>	\$ 1,792,656.00
<b>Total for the Fund:</b>	\$ 1,792,656.00

**Section 2.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Public Safety Local Income Tax Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

PUBLIC SAFETY LOCAL INCOME TAX (LIT) FUND

**Increase:**

Account No. 249-0000-29000 PPE & COVID SUPPLIES:	\$ 85,000.00
<b>Total Series:</b>	\$ 85,000.00
Account No. 091-0000-43000 EQUIPMENT FIRE SUPPRESSION:	\$ 19,890.00
<b>Total Series:</b>	\$ 19,890.00
<b>Total for the Fund:</b>	\$ 109,890.00

**Section 3.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

**Section 4.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 10<sup>th</sup> Day of August 2020. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 10<sup>th</sup> Day of August 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/ Mark J. Schocke, President (IC 36-5-2-10)

ATTEST:

/s Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

### Public Comments on Agenda Items:

There were no comments.

### Communications:

1. The letter and report from the Complete Count Committee of the Town of Highland for the meeting of August 10, 2020 was acknowledged.

#### HIGHLAND 2020 CENSUS COMPLETE COUNT COMMITTEE Town Council Staff Report- August 10<sup>th</sup> Meeting

Current activities include the following: Social media posts and "Shares" by other Department's social media outlets; Census flyers being distributed through the Highland Library; and, message on August waterbill and Census content in August's Gazebo Express.

The US Census Bureau has begun their in-person visits to Lake County households that have not responded. To avoid an in-person visit, Highland residents should self-respond immediately, if they have not already done so by going to 2020census.gov to respond online; respond by phone by calling 844-330-2020; and, residents who have not already responded can fill out and mail in paper questionnaires.

Highland residents should be aware, as it pertains to Census in-house visits, of the following:

- The visits are being conducted by US Census Bureau personnel, NOT the Town of Highland.
- Census personnel will be wearing masks and other necessary PPE and will be trained in proper COVID-19 safety protocols.
- They will have a valid ID badge with their photograph, a U.S. Department of Commerce watermark, and an expiration date and they may also carry Census Bureau bags and other equipment with the Census Bureau logo.
- If no one is home when the census taker visits, the census taker will leave a notice of their visit with information about how to respond online, by phone or by mail.
- If the census taker who visits your home does not speak your language, you may request a return visit from a census taker who does speak your language.
- Highland residents are required by federal law to participate in the Census.

Also, this week the Census Bureau announced that it will be conducting response gathering one month earlier than previously announced. In-person visits and self-responses will now end on September 30<sup>th</sup>, rather than October 31<sup>st</sup> as previously scheduled. With much of the country under their 2010 self-response rate levels due to COVID-19, moving up the end date by a month, has the potential for significant under counts to be locked in for the next ten years.

As for Highland's self-response rate, the Bureau's final mailing and publicity surrounding the beginning of in-person visits, has resulted in an uptick in Highland's self-response rate to date. Currently, we are outperforming 2010 self-response rates in four of Highland's six census tracts. In addition, a fifth census tract is within less than 1 % of its 2010 level, and the response rate for the town as a whole is 1.1% from 2010.

As of statistics obtained today (August 7th), a 2010/ 2020 comparison of self-response rates to date, shows as follows:

Entire Town- 2010 Final Self-Response Rate- 80.6 %  
2020 To Date- 79.5% (-1.1%)

#405.01- 2010 Final Self-Response Rate - 74.4%  
2020 To Date- 65.7% (-8.7%)

#405.02- 2010 Final Self-Response Rate - 80.5%  
2020 To Date- 79.9% (-0.6%)

#406- 2010 Final Self-Response Rate - 77.3%  
2020 To Date- 78.9% (+1.6%)

#407- 2010 Final Self-Response Rate - 83.7%  
2020 To Date- 85.3% (+1.6%)

#408.01- 2010 Final Self-Response Rate - 84.2%  
2020 To Date- 85.2% (+1.0%)

#408.02- 2010 Final Self-Response Rate - 83.7%  
2020 To Date- 84.5% (+0.8%)

The census tract map included shows the two remaining census tracts, #405.01 and 405.02, that have not outperformed their 2010 self-response rate.

As of today, Highland's response rate is currently tied for 22nd best, out Indiana's 566 cities and towns. Indiana is currently tied for 11th best in the country.

Respectfully submitted,  
Lance Ryskamp- Co-Chair

**Staff Reports:** The following staff reports were received and filed.

• **Building & Inspection Report for July 2020**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	1	0	1	\$488,000.00	\$7,530.00
Commercial Additions or Remodeling:	3	0	3	\$183,000.00	\$3,454.50
Signs:	2	0	2	\$2,925.00	\$450.00
Single Family:	0	0	0	\$0.00	\$0.00
Duplex/Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	0	0	0	\$0.00	\$0.00
Residential Remodeling:	104	104	0	\$763,009.00	\$20,024.00
Garages:	0	0	0	\$0.00	\$0.00
Sheds:	3	3	0	\$8,834.00	\$709.50
Decks & Porches:	14	14	0	\$48,580.00	\$3,507.50
Fences:	28	28	0	\$93,526.00	\$4,204.00
Swimming Pools:	3	3	0		\$324.00
DrainTile/ Waterproofing:	7	7	0	\$67,204.00	\$1,638.00
Miscellaneous	22	22	0	\$119,456.00	\$4,840.00
<b>TOTAL:</b>	<b>187</b>	<b>181</b>	<b>6</b>	<b>\$1,774,534.00</b>	<b>\$46,681.50</b>
<b>Electrical Permits</b>	17	17	0		\$2,012.00
<b>Mechanical Permits</b>	24	21	3		\$2,837.00
<b>Plumbing Permits</b>	12	11	1		\$1,788.10
<b>Water Meters</b>	0	0	0		\$0.00
<b>Water Taps</b>	0	0	0		\$0.00
<b>Sewer/Storm Taps</b>	0	0	0		\$0.00
<b>TOTAL Plumbing:</b>	12	11	1		\$1,788.10

**July Code Enforcement:**

Investigations: 102  
Citations: 009  
Warnings: 102

**July Inspections:**

Building: 51      Electrical: 18      Plumbing: 09      HVAC: 12  
Electrical Exams: 0

**FIRE DEPARTMENT REPORT for JUNE 2020.**

Type of Calls	June 2020	YTD
General Alarms	11	54
Paid Still Alarms	56	161
Still Alarms	14	29
<b>Total Calls in 2020</b>		<b>254</b>

**FIRE DEPARTMENT REPORT for JULY 2020**

Type of Calls	July 2020	YTD
General Alarms	8	62
Paid Still Alarms	21	182
Still Alarms	9	38
<b>Total Calls in 2020</b>		<b>292</b>

• **Workplace Safety Report for July 2020**

There were no workplace incidents to report in July. The following report was filed.

Department	Injuries this Month	Year to Date 2020	Total in 2019	Restricted Days 2020	Lost Workdays This Year (2020)	Restricted Days Last Year (2019)	Lost Workdays Last Year (2019)
Parks	0	1	0	0	0	0	0
Fire	0	0	1	0	0	0	0
Police	0	0	4	0	0	0	0
Street	0	0	1	0	0	0	0
Water & Sewer	0	1	5	31	11	0	0
Maint.	0	0	1	0	0	14	2
Other	0	0	1	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>13</b>	<b>31</b>	<b>11</b>	<b>14</b>	<b>2</b>

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

**Unfinished Business and General Orders:**

1. **Proposed Ordinance No. 1719.1691-D:** An Ordinance to Amend Ordinance No. 1691 Fixing the Wage and Salary Rates of the Elected Officers, the Non-Elected Officers, and the Employees of the Town of Highland, Indiana Particularly Amending Pay Associated with the Assistant Inspector for Plumbing Position In The Building and Inspection Department and Making Related Amendments to the Chapter 15.20 of The Highland Municipal Code.

Councilor Herak introduced and moved consideration of Ordinance No. 1719.1691-D at the same meeting of introduction. Councilor Zemen seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor Herak moved passage and adoption of Ordinance No. 1719.1691-D at the same meeting of introduction. Councilor Black seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of introduction.

ORDINANCE No. 1719.1691-D  
of the  
TOWN of HIGHLAND, INDIANA

AN ORDINANCE to AMEND ORDINANCE No. 1691 FIXING THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AMENDING PAY ASSOCIATED WITH THE ASSISTANT INSPECTOR FOR PLUMBING POSITION in the BUILDING AND INSPECTION DEPARTMENT and MAKING RELATED AMENDMENTS TO THE CHAPTER 15.20 of the HIGHLAND MUNICIPAL CODE

**WHEREAS,** Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

**WHEREAS,** Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees; and

**WHEREAS,** I.C. 36-5-3-2 further provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

**WHEREAS,** I.C. 36-5-3-2(b), still further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

**WHEREAS,** I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

**WHEREAS,** The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2019 and thereafter as amended;

**WHEREAS,** The Town Council of the Town of Highland, as the town legislative body, has been advised that it is desirable to make certain amendments to align language in HMC Section 15.20.020(G) regarding compensation of the Assistant Inspector for Plumbing and Section 8(B)(4) of the Wage and Salary Ordinance; and,

**WHEREAS,** The Town Council of the Town of Highland, as the town legislative body, now desires to make certain amendments to align language in HMC Section 15.20.020(G) regarding compensation of the Assistant Inspector for Plumbing and Section 8(B)(4) of the Wage and Salary Ordinance for the year ensuing and thereafter,

**NOW, THEREFORE, BE IT HEREBY ORDAINED** by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established and fixed, pursuant to the provisions indicated herein and as follows:

**Section 1.** That Section 8 subdivision (B) (4) of Ordinance No. 1691 as amended be further amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 8 subdivision (B)(4) which shall read as follows:

**Section 8.** *Building and Inspection Department. That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its Building and Inspection Department as follows:*

- (B) (4) Assistant Inspector for Plumbing (part-time)
- ~~\$17.00~~ For each one-unit plumbing examination proctored, **pay unit rate as fixed pursuant to as provided in § Section 15.20.020 (G)(1), and thus hereby amended.**
- ~~\$24.00~~ For each inspection performed **pay a rate as fixed pursuant to as described in Section 15.20.020 (G)(2) of the Highland Municipal Code, and thus hereby amended.**

**Section 2.** That Section 15.20.020 subdivision (G) be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as 15.20.020 subdivision (G), which shall read as follows:

(G) The assistant inspector for plumbing shall receive no annual salary but shall be compensated according to the following schedule:

**Fee and Payment Schedule**  
(Effective March 1, 2019)

- (1) For each one-unit plumbing examination proctored as provided in HMC 15.20.100: \$17.50.
- (2) For each inspection performed which includes the following:
  - (a) Rough inspection: \$24.75 each.
  - (b) Final inspection: \$24.75 each.
  - (c) Underground: \$24.75 each.
  - (d) Sewer tap inspection: \$24.75 each.
  - (e) Water tap inspection: \$24.75 each.
  - (f) Re-inspections in consequence of red tagging: \$24.75 each.

**Fee and Payment Schedule**  
(Effective July 1, 2020)

- (1) For each one-unit plumbing examination proctored as provided in HMC 15.20.100: \$18.00.
- (2) For each inspection performed which includes the following:
  - (a) Rough inspection: \$25.50 each.
  - (b) Final inspection: \$25.50 each.
  - (c) Underground: \$25.50 each.
  - (d) Sewer tap inspection: \$25.50 each.
  - (e) Water tap inspection: \$25.50 each.
  - (f) Re-inspections in consequence of red tagging: \$25.50 each.

**Section 3.** That Section 2.01 styled as Exempt Employees in the Compensation and Benefits Ordinance commonly called the municipal employee handbook, be further amended to read as follows:

**§ 2.01 Exempt Employees**

Exempt employees refers to workers who are exempt from certain provisions of the Fair Labor Standards Act pertaining to overtime. It also means that you are in a supervisory or professional position as further defined in 29 CFR 541.200 et seq., and not eligible for overtime payments for work in excess of 40 hours per week, except as provided by this handbook.

Exempt Salaried Positions

Director of Public Works Water & Sewer Supervisor Maintenance Supervisor Building Commissioner / Chief Inspector Superintendent of Parks & Recreation Director of Recreation Metropolitan Police Division Commander(s) Metropolitan Police Ass't. Div. Commander(s) Metropolitan Police Administration Officer(s) Redevelopment Director	Operations Director Street Supervisor Facilities Supervisor Deputy Clerk-Treasurer Park Director Recreation Supervisor(s) Chief of Police Assistant Chief of Police Fire Chief <del>Public Works Admin. Assistant</del>
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**Section 4.** That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

**Section 5.** (A) That an emergency exists for the immediate taking effect of this

Ordinance, which, subject to the provisions of this ordinance, shall become effective and shall remain in full force and from after its passage and adoption, pursuant to any effective dates herein described and until its repeal or amendment by subsequent enactment;

(B) That all provisions related to the position of Assistant Inspector for Plumbing, this ordinance shall be effective retroactively from July 1, 2020;

(C) That the provisions defining the positions that shall be regarded as exempt from certain provisions of the Fair Labor Standards Act pertaining to overtime, this ordinance shall be effective from July 12, 2020.

(D) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on the 10<sup>th</sup> day of August 2020. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 10<sup>th</sup> Day of August 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

2. **Enactment No. 2020-40:** A Special Enactment to Lawfully Suspend A Provision of the Current Compensation and Benefits Ordinance Commonly Known as the Employee Handbook as Well As a Provision in the Wage and Salary Ordinance and Authorize the Promotion or Appointment of a Person to the Position of Acting Operations Director.

Councilor Herak introduced and moved consideration of Enactment No. 2020-40 at the same meeting of introduction. Councilor Sheeman seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of introduction.

Councilor Herak moved passage and adoption of Enactment No. 2020-40 at the same meeting of introduction. Councilor Sheeman seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was passed and adopted at the same meeting of introduction.

TOWN OF HIGHLAND  
ENACTMENT NO. 2020-40

**A SPECIAL ENACTMENT TO LAWFULLY SUSPEND A PROVISION OF THE CURRENT COMPENSATION AND BENEFITS ORDINANCE COMMONLY KNOWN AS THE EMPLOYEE HANDBOOK AS WELL AS A PROVISION IN THE WAGE AND SALARY ORDINANCE AND AUTHORIZE THE PROMOTION OR APPOINTMENT OF A PERSON TO THE POSITION OF ACTING OPERATIONS DIRECTOR**

WHEREAS, The Town Council is the fiscal and legislative body of the Town of Highland, pursuant to IC 36-5 et sequitur;

WHEREAS, IC 36-1-3-2 confers upon all local units the powers that they need for the effective operation of government as to local affairs;

WHEREAS, IC 36-1-3-6 (b)(1) prescribes that any such exercise of power shall be authorized through enactment of an ordinance passed by the legislative body; and

WHEREAS, IC 36-1-4, sections 14 and 15 provide in pertinent parts for the establishment of a system of employment for any class of employee and for fixing the level of compensation of its officers and employees; and

WHEREAS, IC 36-5, Chapters 3 and 4 provide additional authority and guidelines for fixing the level of compensation of officers and employees in towns; and

WHEREAS, The Town Council as the Legislative Body, did pass and adopt Ordinance No. 1691 an Ordinance to Establish the Wage and Salary Rates of the Elected Officers, the Non-elected Officers and the Employees of the Town of Highland, having amended it four times since its adoption; and

WHEREAS, Ordinance No. 1378, an Ordinance Establishing the Compensation and Benefits for the Employees of the Town of Highland amended multiple times since its adoption, commonly called the Municipal Employee Handbook, remains in full force and effect;

WHEREAS, The Public Works Director has communicated the desire to have someone perform the duties associated with his former position of Operations Director, as he acclimates and assumes the duties of public works director;

WHEREAS, The Town Council and the Clerk-Treasurer desire to review organization of the agency that delivers services associated with potable water, wastewater, stormwater, solid waste and road maintenance and preservation for optimization and current statutory requirements;

Whereas, The Town Council now desires to take the proper steps to authorize and approve an appropriate measure or measures sufficient to carry-out the foregoing,

NOW, THEREFORE, BE IT HEREBY ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That the Town Council makes the following findings and determinations, pursuant to its authority under IC 36-1-4-15 to fix the level of compensation of its officers and employees, as well as the authority described in the preamble to this enactment:

(A) That the Highland Town Council now finds and determines that a reasonable time to review organization of the agency that delivers services associated with potable water, wastewater, stormwater, solid waste and road maintenance and preservation for optimization and current statutory requirements is desirable;

(B) That the Highland Town Council further finds and determines that The Public Works Director has communicated the desire to have someone perform the duties associated with his former position of Operations Director, as he acclimates and assumes the duties of public works director;

(C) That the Highland Town Council still further finds and determines that Section 4.11 of the Compensation and Benefits Ordinance states in pertinent part *"If a regular full time employee is assigned to temporarily replace another employee at a higher grade-level for an extended period of time, that employee will begin to receive a greater rate of pay after completing thirty (30) calendar days in that position. The actual rate will be subject to approval by the Town Council. All other benefits remain the same;*

(D) That the Highland Town Council still further finds and determines that Section 2(A) of Ordinance 1691 Fixing the Wages and Salaries of the Elected Officers, Appointed Officers and Employees expressly provides *"...all new employees will start at the identified starting wage or salary for their job position unless approved by the Town Council or authorized board of jurisdiction to do otherwise;"*

**Section 2.** That based upon the foregoing, the Town Council does hereby authorize and approve the following:

(A) That pursuant to its authority under IC 36-1-4-15 to fix the level of compensation of its officers and employees, as well as the authority described in the preamble to this enactment, the Public Works Director is hereby authorized:

- (1) to promote from within the current workforce to the position of *acting* Operations Director;  
or
- (2) to recommend to the Town Council, as the appointing authority, a person for hire to the position of *acting* Operations Director;

(B) That pursuant to its authority under IC 36-1-4-15 to fix the level of compensation of its officers and employees, as well as the authority described in the preamble to this enactment, the relevant provisions set forth in the Ordinance No. 1378 establishing the *Compensation and Benefits for the Employees of the Town of Highland* as amended, particularly outlined in Section 4.11 of that ordinance, shall be suspended only to the extent necessary to support the promotion of a person within the municipal workforce to the position named in this enactment;

(C) That pursuant to its authority under IC 36-1-4-15 to fix the level of compensation of its officers and employees, as well as the authority described in the preamble to this enactment, the relevant provisions set forth in the Ordinance No. 1691 establishing the *Wage and Salaries for the Elected Officers, Appointed Officers and Employees of the Town of Highland* as amended, particularly outlined in Section 2 (A) of that ordinance, shall be suspended only to the extent necessary to support the hiring of a person to the position named in this enactment;

(D) That pursuant to the foregoing, the person promoted or hired to the position named in this enactment shall be authorized to be paid at the rate currently fixed for the position of operations director, with a vehicle or without a vehicle, as may apply, while performing as *acting* operations director;

**Section 3.** That the adoption of this enactment shall in no way be construed as a precedent for the subject department or any other department of the municipality, nor shall it be construed as creating an entitlement for any other workers in any other department, but rather the provisions in this enactment are specific, unique and particularly conferred, and any provisions suspended in the Compensation and Benefits ordinance are only suspended for the specific purposes of this enactment and shall not extend beyond its particular authority;

**Section 4.** That authority under this enactment shall be seen as complementary to and not in derogation of the authority of the Clerk-Treasurer under IC 36-5-6-6;

Introduced and Filed on the 10<sup>th</sup> day of August 2020. Consideration on same day or at same meeting of introduction sustained a vote of 5 in favor and a vote of 0 opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED and ADOPTED** this 10<sup>th</sup> day of August 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

/s/Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

3. **Works Board Order No. 2020-39:** A Joint Resolution of the Board of Works and the Water Works Board of Directors Approving and Authorizing Change Order No. 1 to the Construction Contract between the Highland Water Works Board of Directors and Grimmer Construction, Inc. for the Robertson Pl. & Rosewood Ct. Water Main Replacement & Street Improvement Project.

Councilor Herak moved the passage and adoption of Works Board Order No. 2020-39. Councilor Black seconded. Upon a roll call vote there were five affirmatives and no negatives. The motion passed. The order was adopted.

TOWN OF HIGHLAND  
BOARD OF WORKS  
ORDER OF THE WORKS BOARD NO. 2020-39

WATERWORKS DISTRICT OF HIGHLAND  
BOARD OF WATERWORKS DIRECTORS  
RESOLUTION NO. 2020-13

**A JOINT RESOLUTION OF THE BOARD OF WORKS AND THE WATER WORKS BOARD OF DIRECTORS APPROVING AND AUTHORIZING CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT BETWEEN THE HIGHLAND WATER WORKS BOARD OF DIRECTORS AND GRIMMER CONSTRUCTION, INC. FOR THE ROBERTSON PL. & ROSEWOOD CT. WATER MAIN REPLACEMENT & STREET IMPROVEMENT PROJECT**

**Whereas,** The Town of Highland, through its Town Council, which is the Works Board of the Municipality pursuant to I.C. 36-1-2-24(3), has determined that a need exists to make certain public improvements and repairs to roadway infrastructure on Robertson Place (south of 81<sup>st</sup> Street) and Rosewood Ct. including the replacement of defective curb and sidewalk, pavement, and tree removal and replacement and have hereto approved a project to be described as the Robertson Pl. and Rosewood Ct. Water Main Replacement & Street Improvement Project (Project); and

**Whereas,** The Town of Highland has procured a Community Development Block Grant, from the U.S. Department of Housing and Urban Development through an application filing with the Lake County Community Development Department in the amount of **\$102,130.00**, which will offset the costs for the roadway improvements described herein; and

**Whereas,** The Waterworks District of Highland ( WW District) is governed by its Board of Waterworks Directors, pursuant to the provisions of IC 8-1.5-4 et seq.; and

**Whereas**, IC 8-1.5-4-4 specifically provides that the Board of Water Works Directors shall manage and control all works of the waterworks and may purchase, acquire, construct, reconstruct, operate, repair and maintain all water works; and

**Whereas**, The WW District, through its Board of Directors, has determine the need to replace and upsize the existing water lines within the Project boundaries, as described herein, in order to improve water flow and water quality; has determined that it would be in the best interest of the utility to coordinate the work with the Project; and have agreed to fund its share of the construction costs and engineering services necessary to complete the work; and

**Whereas**, On May 28, 2020, the Waterworks District adopted Joint Resolution No. 2020-07 and on April 11, 2020, Town Council through its Board of Works, adopted Order of the Works Board 2020-28, awarding a Project to Grimmer Construction, Incorporated in the total amount of Five Hundred Thirty Thousand Five Hundred Thirty Dollars and 00/100 (\$530,530.00), to be the lowest responsive and responsible bid, of which Three Hundred Thirty-six Thousand One Hundred Three Dollars and 90/100 Cents (\$336,103.90) was for waterworks improvements; and

**Whereas**, During the course of construction of the Project, it has become necessary to change or alter the original specifications of the project and/or to increase or decrease the planned material quantities; and

**Whereas**, NIES Engineering, Inc., a licensed engineer performing construction engineering services on this project, has specifically identified and presented Change Order No. 1, attached herewith, which details the changes and alterations to the Project which have a net increase in the total contract amount of Twenty-one Thousand Five Hundred Eleven Dollars and 25/100 Cents (\$21,511.25); and

**Whereas**, The increase in cost, as determined by NIES, is allocated to the Board of Works in the amount of Thirteen Thousand Fifty-five Dollars and 00/100 Cents (\$13,055.00) and to the Water Works Board in the amount of Eight Thousand Four Hundred Fifty-six Dollars and 25/100 Cents (\$8,456.25); and

**Whereas**, The Town of Highland, through its Board of Works, now desires to approve and authorize the Change Order as described; and

**Whereas**, The Waterworks District of Highland, through its Board of Directors, now desires to approve and authorize the Change Order as describe; and

**Now Therefore Be it Resolved** by the Board of Directors of the Waterworks District of Highland, Lake County, Indiana, as follows:

**Section 1.** That the *First Addendum* to the Construction Contract with Grimmer Construction, Incorporated for the Robertson Pl. & Rosewood Ct. Water Main Replacement & Street Improvement Project, as prepared by NIES Engineering, Incorporated, a licensed engineer performing construction engineering services on this Project, is hereby determined to be directly related to the original project and is hereby approved, adopted, and ratified in each and every respect;

**Section 2.** That this addendum is hereby ordered to be known as **Change Order No. 1**, issued to increase net changes to the original agreement in the amount of Twenty-one Thousand, Five Hundred Eleven Dollars and 25/100 Cents (\$21,511.25), bringing the total value of the entire agreement with any and all change orders approved to date to Five Hundred Fifty-two Thousand, Forty-one Dollars and 25/100 (\$552,041.25) allocated as follows;

Board of Works	\$13,055.00
<u>Water Works District</u>	<u>\$8,456.25</u>
Total Change Order Amount	\$21,511.25

**Section 3.** That the total of all change orders issued that increases the scope of this Project may not exceed twenty percent (20%) of the amount of the original contract, that original being of Five Hundred Thirty Thousand, Five Hundred Thirty Dollars and 00/100 (\$530,530.00), pursuant to IC 36-1-12-18(d); and

**Section 4.** That the Public Works Director is hereby authorized to execute the necessary documents with his signature.

**Be it So Ordered.**

**Duly Adopted, Resolved and Ordered** by the Highland Town Council, Lake County, Indiana, this 10<sup>th</sup> day of August 2020. Having been passed by a vote of 5 in favor and 0 opposed.

**WORKS BOARD of the TOWN of  
HIGHLAND, INDIANA**

/s/ Mark J. Schocke, President (IC 36-5-2-10)

Attest:

/s/ Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO

Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Board of Waterworks Directors Jurat

Duly Adopted, Resolved and Ordered by the Waterworks Board of Directors of Highland, Lake County, Indiana, this 27<sup>th</sup> day of August 2020. Having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

HIGHLAND WATERWORKS  
BY ITS BOARD OF DIRECTORS:

\_\_\_\_\_  
George A. Smith, President

Attest:

\_\_\_\_\_  
Richard E. Volbrecht, Jr., Secretary

EXHIBIT:

Contract Number 20-522

Change Order Number 1

CHANGE ORDER

Owner: Town of Highland Waterworks Board of Directors  
Project: Robertson Pl & Rosewood Ct. Water Main Replacement & Street Improvement  
Owner's Name: Town of Highland Waterworks Board of Directors  
Owner's Address: 3333 Ridge Road, Highland, IN 46322  
Contractor: Grimmer Construction, Inc.  
Contractor's Address: 2619 Main Street, Highland, IN 46322

DESCRIPTION OF CHANGE:

1. Add replacement of 10 sanitary laterals crossing the water main trench along Robertson Place. The length of replacement pipe per lateral ranges from 14 to 17 feet (15 feet typical). This results in an increase to the contract price of \$8,456.25 (total amount apportioned to Waterworks Board).
2. Add 165 feet of storm sewer and two catch basins at the end of Rosewood Court, extending from an existing storm structure in the curb to the backyards of 8211/8212 Rosewood Court. This results in an increase to the contract price of \$13,055.00 (total amount apportioned to Works Board), of which \$3,915.00 is for work within the ROW and \$9,140.00 is for work outside the ROW.
  - a. For work within the ROW, the Works Board's portion is \$3,915.00.
  - b. For work outside the ROW, the Works Board's portion of \$9,140.00 would be funded by a cost share agreement between the Sanitary District and the affected residents. Sanitary District Resolution 2020-16 authorizes 50% of the cost (\$4,570.00) to be paid by the Sanitary District and 50% of the cost (\$4,570.00) to be paid by and divided equally between the two property owners.

REASON FOR CHANGE:

1. During the course of water main installation, each sanitary lateral along Robertson Place was found to be constructed of multiple materials. Within the trench, each lateral was clay pipe. However, towards the curb, the clay pipe was found loosely inserted into concrete pipe that was then connected to PVC pipe. In order to avoid potential damage to the laterals during curb replacement, each lateral was replaced with PVC pipe from the house-side of the trench to the existing PVC pipe past the curb.
2. During the course of concrete sidewalk and driveway apron removal, a 4-inch drain pipe was found partially embedded in the sidewalk and along the driveway apron at 8212 Rosewood Court. This pipe collected storm water from the rear yards (both gravity and pumped flow) and discharged over the driveway apron and through a slot in the curb. Since capping or removing the drain pipe would cause or exacerbate drainage issues at 8211 and 8212 Rosewood Court, it was determined in consultation with the impacted residents and Town staff that extending a storm pipe from the existing storm sewer in the street to the rear yards would best facilitate proper drainage and promote health and safety.

Contract Number 20-022  
 Change Order Number 1

ORIGINAL CONTRACT PRICE	\$	<u>530,530.00</u>
CURRENT CONTRACT PRICE ADJUSTED BY PREVIOUS CHANGE ORDER(S)	\$	<u>530,530.00</u>
NET INCREASE IN CONTRACT PRICE THIS CHANGE ORDER	\$	<u>21,511.25</u>
TOTAL ADJUSTED CONTRACT PRICE INCLUDING THIS CHANGE ORDER	\$	<u>552,041.25</u>

This change order extends the time to complete the work by 2 calendar days. The time for completion is revised to 132 consecutive calendar days, with the completion date now set as September 28, 2020.

This change order prepared by: NRES Engineering, Inc.

Derek R. Snyder IN 11102654 7/30/2020  
 Derek R. Snyder, P.E. (P.E. Number) Date

The undersigned agree to the terms of the change order.

Grimmer Construction, Inc.  
 (Name of Contractor)  
[Signature] 8-5-20  
 (Contractor's Authorized Representative) Date

\_\_\_\_\_  
 (Owner's Authorized Representative - Waterworks Board) Date

\_\_\_\_\_  
 (Owner's Authorized Representative - Board of Works) Date

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2618 Main Street  
 Highland, Indiana 46122



**GRIMMER  
 CONSTRUCTION  
 INC.** Est. 1983  
 A Site/Civil General Contractor

www.grimmerconstruction.com

PH: 219.824.1523  
 FX: 219.824.0328

July 23, 2020

NRES Engineering, Inc.  
 2421 173<sup>rd</sup> Ave  
 Hammond, IN 46323

RE: 6" Lateral Replacements

Attention: Derek Snyder, P.E.

In regards to the requested SDR 35 lateral replacements for the Robertson Pl Water Main project, see below for pricing and attached for item# footage.

CHANGE ORDER REQUEST

SDR 35 Lateral Replacements - 153,751.0' @ \$551.47 = \$84,566.25

Total \$84,566.25

Sincerely,  
 GRIMMER CONSTRUCTION, INC.  
Bruce Miles  
 Bruce Miles  
 Project Manager

Location	Lateral Length (Feet)
8105 Robertson	15.5
8111 Robertson	15
8115 Robertson	16
8119 Robertson	14
8123 Robertson	15
8127 Robertson	14
8131 Robertson	15
8133 Robertson	15
8137 Robertson	17.25
8139 Robertson	<u>17</u>
	153.75



2619 Main Street  
Highland, IN 46322  
(219) 924-1623  
www.grimmerconstruction.com

<b>To:</b> TOWN OF HIGHLAND	<b>Contact:</b>
<b>Address:</b> 2323 Ridge Road	<b>Phone:</b>
HIGHLAND, IN 46322	<b>Fax:</b>
<b>Project Name:</b> HIGHLAND -- ROBERTSON PL. WATER MAIN	<b>Bid Number:</b>
<b>Project Location:</b>	<b>Bid Date:</b> 7/6/2020

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	6" SDR 35 PVC, INCLUDING MH CONNECTIONS	185.00	LF	\$55.00	\$9,075.00
2	STORM CATCH BASIN, 24" DIA. W/SUMP, INCLUDING CASTING	2.00	EACH	\$1,996.00	\$3,992.00
<b>Total Bid Price:</b>					<b>\$13,055.00</b>

- Notes:**
- \* GRASS RESTORATION IS NOT INCLUDED.
  - \* FENCE REMOVAL FOR EQUIPMENT ACCESS IS INCLUDED. FENCE REPLACEMENT IS NOT INCLUDED.

Work in ROW:  
\$1,990.00 - 1 Catch Basin  
\$1,925.00 - 35 LF pipe @ \$55/LF  
\$3,915.00 Total - Work's Board Portion

Work Outside ROW:  
\$1,990.00 - 1 Catch Basin  
\$7,150.00 - 130 LF pipe @ \$55/LF  
\$9,140.00 Total - 50/50 San. District / Residents

<b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and hereby accepted. <b>Buyer:</b> _____ <b>Signature:</b> _____	<b>CONFIRMED:</b> Grimmer Construction, Inc. <b>Authorized Signature:</b> _____
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**Remarks from the Town Council:**  
*(For the Good of the Order)*

**Councilor Bernie Zemen:** • *Fire Department, Liaison* • *Liaison to the Plan Commission*

Councilor Zemen acknowledged the Highland Fire Chief who discussed his actions related to incidents to which the Fire Department responded. The Fire Chief noted that he was busy conducting school inspections.

- **Councilor Mark Herak:** • *Budget and Finance Chair* • *Liaison to the Advisory Board of Zoning Appeals* • *Town Board of Metropolitan Police Commissioners, Liaison.*

Councilor Herak offered condolences to Councilor Black regarding the recent loss of his cousin.

Councilor Herak further noted that his brother Jeff Herak and the Clerk-Treasurer's wife, Christy, were also enjoying birthdays.

Councilor Herak acknowledged the Building Commissioner, who reported on matters pending before the Advisory Board of Zoning Appeals.

Councilor Herak acknowledged the Police Chief who offered a survey of police department matters. He was also asked to offer his impressions regarding whether the September 26 special events should take place. The Police Chief noted the difficulty in enforcing or managing social separation.

Councilor Herak acknowledged the Public Works Director, who reported on work of the department related to the immodest weather event that occurred in the town the day of the meeting. He was also asked to offer his impressions regarding whether the September 26 special events should take place. The Public Works Director noting the many difficulties presented, suggested that the event be canceled.

- **Councilor Tom Black:** *Liaison to the Board of Sanitary Commissioners* • *Liaison to the Board of Waterworks Directors.*

Councilor Black thanked Councilor Herak and all who offered condolences. Councilor Black commended the Community Events Commission for its recent execution of a community-wide yard sale event.

Councilor Black offered condolences to the Poplas family on the recent passing of Joseph Poplas.

- **Councilor Roger Sheeman:** *Chamber of Commerce Liaison* • *Liaison to the Community Events Commission* • *Information Technology Liaison* • *and Redevelopment Commission Liaison.*

Councilor Sheeman reported on the recent ground breaking event for the parking lot/depot redevelopment project located at the southwest corner of Highway Avenue and Kennedy Avenue.

Councilor Sheeman also commended the Community Events Commission for the recent community-wide yard sale event.

Councilor Sheeman acknowledged the Redevelopment Director who offered a survey of matters being done by the Redevelopment Department.

- **Councilor President Mark Schocke:** *Town Executive • Chair of the Board of Police Pension Trustees • Park and Recreation Liaison.*

The Town Council President acknowledged the Recreation Director who reported on parks and recreation programming and events. He noted that community concerts resumed.

Council President Schocke extended condolences to Councilor Black on his family's recent loss.

Council President Schocke announced the public hearing of the plan commission for Wednesday, June 15, 2020 at 7:00 p.m., regarding the petition for rezoning from the Russell Group for its senior housing development on a site north of Strack and Van Til, between Kleinman Road and Cline Avenue. The Town Council President noted that the meeting would be a hybrid, allowing for public comment in person and on line, owing to the COVID 19 Pandemic.

#### **Comments from Visitors or Residents: (Electronically)**

1. James Wieser, Schererville, attorney for SJ Highland, the developer seeking rezoning at the site north of Strack and Van Til, commonly known as the Scheeringa farm, between Kleinman and Cline Avenue, noted that the Highland Plan Commission voted at its meeting of July 15 to favorably recommend the rezoning of the subject property. Mr. Wieser further indicated that the governing law requires a certification to occur within 10 days following the determination of a recommendation. Mr. Wieser asked why the matter was not certified to the Town Council or on its agenda for the meeting now underway.

The Town Attorney indicated that he had prepared a letter that would be transmitted to Mr. Wieser the next day to respond to his question.

2. Larry Kondrat, Highland, commented on tax increment collection in the Commercial Corridor Redevelopment District's allocation area, opining on its production over time. He further expressed opposition to the proposed rezoning and the proposed redevelopment of senior housing. He further asked about the required protocol associated with what developers may seek versus what they provide.

**Payment of Accounts Payable Vouchers.** There being no further comments from the public, Councilor Zemen moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period July 28, 2020 through August 10, 2020 as well as to ratify the payroll docket for the payday July 17, 2020. Councilor Black seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

#### **Vendors Accounts Payable Docket:**

**General Fund, \$723,863.95; Motor Vehicle Highway and Street (MVH) Fund, \$26,629.14; Local Road and Streets Fund, \$250,561.46; Law Enforcement Continuing Education and Training and Supply Fund, \$2,030.71; Flexible Spending Accounts Agency Fund, \$928.80; Insurance Premium Agency Fund, \$194,431.90; Information Communications Technology Fund, \$10,061.92; Police Pension Fund, \$69,229.50; Cumulative Capital Improvement Fund, \$91,000.00; Municipal Cumulative Capital Development Fund, \$82,309.80; Traffic Violations and Law Enforcement Agency Fund, \$2,500.00; Gaming Revenue Sharing Fund, \$2,664.82; Public Safety Local Income Tax**

**Fund, \$21,950.40; Economic Development Local Income Tax Fund, \$250,000.00; Total: \$1,728,162.40.**

**Payroll Docket for payday of July 17, 2020:**

**Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$17,063.71; Building and Inspection Department, \$8,610.31; Metropolitan Police Department, \$161,536.36; Fire Department, \$3,734.40; Public Works Department (Agency), \$90,340.30 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$281,285.08**

**Adjournment of Plenary Meeting.** Councilor Black moved that the plenary meeting electronically convened be adjourned. Councilor Sheeman seconded. Upon a roll call vote, there were five affirmatives, and no negatives. The regular plenary meeting, convened electronically, of the Town Council for Monday, August 10, 2020 was adjourned at 8:34 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

Approved by the Town Council at its meeting of \_\_\_\_\_, 2020.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

**Enrolled Minutes of the Seventeenth Regular or Special Meeting  
For the Twenty-Ninth Highland Town Council  
Special Meeting (electronic)  
Friday, August 28, 2020**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in special session on Friday, August 28, 2020 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an *electronic meeting*, pursuant to Governor Holcomb's Executive Order 20-04 and 20-09, an extended by Executive Order 20-42, allowing such meetings pursuant to IC 5-14-1.5-3.6 for the duration of the COVID-19 public health emergency. All persons met remotely on a Zoom platform that allowed for real time interaction, and supported the public's ability to observe and record the proceedings. When an agenda item provided for public comment, this was supported as well. Councilor Herak, while not required under the Governor's orders, was present on the premises of the plenary meeting room.

**Silent Roll Call:** Councilors Mark Herak, Mark Schocke, Thomas Black and Roger Sheeman were present. Councilor Bernie Zemen was absent. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

**Officials Present:** Peter Hojnicky, Police Chief was also present for part of the meeting.

**Additional Officials Present:** Larry Kondrat and Ed Dabrowski (also IT Consultant) of the Board of Waterworks Directors were also present.

**Guests:** Theresa Badovich of the Idea Factory was also present.

**Special Orders:**

1. Ratify the calling of a special meeting for Friday, August 28, 2020, pursuant to HMC Section 2.05.130(A) (4) and Section 2.05.130(F).

Councilor Herak moved to ratify the meeting. Councilor Black seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The meeting was ratified.

2. **Action on Accounts payable vouchers:** August 11, 2020 to August 24, 2020 in the amount of \$500,184.23 and • Payroll Dockets for the payday of July 31, 2020 in the amount of \$333,864.49 and the payday of August 14, 2020 in the amount of \$220,463.95.

Councilor Black moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period August 11, 2020 through August 24, 2020 as well as to ratify the payroll docket for the payday July 31, 2020. Councilor Sheeman seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payroll dockets and other payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

*Public Comment added.* While not on the agenda, the Town Council President, with leave from the Town Council, called for comments from the public.

1. Larry Kondrat, Highland, commented it was recent practice for meetings to have public comment at the beginning, noting that that as an item of business it was not included on the special meeting agenda. There were no further comments.

**Adjournment.** There being no further business for the special meeting, Councilor Herak moved to adjourn. Councilor Sheeman seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion to adjourn passed. The Special meeting of the Town Council of Friday, August 28, 2020 was adjourned at 6:37 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

Approved by the Town Council at its meeting of \_\_\_\_\_,  
2020.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

**Enrolled Minutes of the Eighteenth Regular or Special Meeting  
For the Twenty-Ninth Highland Town Council  
Special Meeting (electronic)  
Monday, August 31, 2020**

The Twenty-Ninth Town Council of the Town of Highland, Lake County, Indiana met in a special session on Monday, August 31, 2020 at 6:30 O'clock P.M. in the regular place, the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

This meeting was convened as an *electronic meeting*, pursuant to Governor Holcomb's Executive Order 20-04 and 20-09, an extended by Executive Order 20-41, allowing such meetings pursuant to IC 5-14-1.5-3.6 for the duration of the COVID-19 public health emergency. All persons met remotely on a Zoom platform that allowed for real time interaction, and supported the public's ability to observe and record the proceedings. When an agenda item provided for public comment, this was supported as well. Councilor Herak, while not required under the Governor's orders, was present on the premises of the plenary meeting room.

Councilor Mark Herak led the pledge of allegiance to the Flag of the United States of America.

**Silent Roll Call:** Councilors Mark Herak, Mark Schocke, Thomas Black and Roger Sheeman were present. Councilor Bernie Zemen was absent. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

The Town Council President asked for a formal roll call. Upon the formal roll call, the disposition of the quorum and the attendance was confirmed and unchanged.

**Officials Present:** William R. Timmer, CFOD, Fire Chief; Kathy DeGuilio-Fox, Redevelopment Director; Kenneth J. Mika, Building Commissioner; and Peter Hojnicky, Police Chief were also present for part of the meeting.

**Additional Officials Present:** Larry Kondrat, Richard Volbrecht, and Ed Dabrowski (also IT Consultant) of the Board of Waterworks Directors; Liz Breslin of the Community Events Commission; Mario Martini, Joe Grzymiski, James Kissee of the Plan Commission; and Renee Reinhart and Jack Havlin newly of the Redevelopment Commission, were also present.

**Guests:** Robin Carlascio of the Idea Factory; Dan Dernulc, Lake County Councilor and Chairman of the Lake County Republican Central Committee were also present.

**Special Orders:**

1. Ratify the calling of a special meeting for Monday, August 31, 2020, pursuant to HMC Section 2.05.130(A) (4) and .Section 2.05.130(F).

Councilor Zemen moved to ratify the special meeting. Councilor Sheeman seconded. Upon a roll call vote, there were four affirmatives and one negative. With Councilors Zemen, Herak, Black, Sheeman voting in the affirmative and Councilor Schocke voting in the negative, the motion passed. The meeting was ratified, pursuant to HMC Section 2.05.130(A) (4) and .Section 2.05.130(F) and IC 36-1-4-16.

*Comments from the Town Council President.* The Town Council President, with leave from the Town Council, read aloud prepared remarks summarizing his objections to the meeting, alleging it was convened illegally, and further stressing that he did not support its convening. The Town Council President then presented a PowerPoint presentation regarding the Scheeringa family and its current business operated near the proposed development. The Town Council President then vacated the chair, to exhibit his disavowal of the meeting and to allow his making of motions.

The Town Council Vice President, Bernie Zemen, assumed the chair as acting President.

The Town Council President then stated that he was filing his remarks for inclusion in the record of the proceedings. Councilor Herak objected and no further action by the Town Council was taken to authorize the incorporation.

**Comments from Public or Visitors:**

It was noted that the public hearing had occurred before the Plan Commission. However, the Town Council would receive public comments regarding the favorable recommendation for the rezoning from its current R1-A District to R3 Planned Unit Development District.

1. Laura Carpenter, Highland, spoke in opposition to the rezoning and the petitioner's project.
2. Jack Havlin, Highland, spoke in opposition to the rezoning and the petitioner's project.
3. Gina Miller, Highland, spoke in opposition to the rezoning and the petitioner's project.
4. Terry Fuqua, Highland, spoke in opposition to using public money as an incentive for private investment.
5. Noah Ostrum, Highland, spoke in opposition to the rezoning and the petitioner's project.
6. Linda Berg, Highland, spoke in opposition to the rezoning and the petitioner's project.
7. David \_\_\_\_\_, Highland, spoke in opposition to the project.
8. Marilee Popovich, Highland, spoke in opposition to public financial support for a private development.
9. Joseph Grzymiski, Highland, noted he was a member of the Plan Commission and he spoke in support of the rezoning. Mr. Grzymiski further clarified that the farm stand was not affected by the proposed development.
10. Margie Hoffman, Highland asked about the rationale for financial support for the proposed development.
11. Joe Scheeringa, Highland questioned the rationale for financial support for the proposed development.
12. Janet Szymanski, Highland, questioned the public financial support for a developer asking about the "return".

There was a colloquy among and between some of the public regarding the use of the property that is former site of Ultra Foods located on Indianapolis Boulevard.

13. Jim Kisse, Highland, noting he was a plan commission member, spoke in support of the rezoning and offered some of the reasons for the plan commission's vote to favorably recommend the rezoning.
14. Jenelle Scheeringa, \_\_\_\_\_, spoke in opposition to the rezoning and the petitioner's project. She also stated spoke about the recent sale of an asset that

would allow for the Scheeringa's to purchase the property that is the subject of the development.

15. Terry Fuqua, Highland, wished to pose a question to Councilor Herak, who declined.
16. Brittany Rutledge, Highland, asked about the impact on the watershed and drainage generally and the effect on Kleinman Road property.
17. Rick Volbrecht, Highland, referenced the referendum and its proportion to the votes by the Park Board and the Highland Town Council, noting that the unanimous vote of the plan commission should not have undue weight.
18. Jim Spence, Highland, supported the Town Council granting Scheeringa the opportunity to purchase the property.
19. Audrey \_\_\_\_\_, Griffith, spoke in favor of allowing the Scheeringa's the opportunity to purchase the property.
20. Joe Scheeringa, Highland expressed opposition to financial support for the proposed development. He noted that he did not get financial support for his sewer.
21. Tracy Opera, Highland, spoke against the development.
22. Jack Havlin, Highland, stated that he believed that the Scheeringa's had an understanding had a right to purchase.
23. Harvey Crouch, Highland, commented on the attempts to improve the former Town Theater and the expansion of the Lincoln Community Center, and urged the leaders to keep taxes low.
24. Judy Anderson, Highland expressed her belief regarding the legality of the meeting and her support for Scheeringa Farms.
25. Mary Hackett, Highland, expressed concerns about the process of rezoning.
26. Rob McKensie, Highland, believed that issues were being considered too quickly.
27. Frank Kelvitis, Highland, not a resident of Highland, noted that he served on the Lake County Plan Commission and the Board of Zoning Appeals. He opined that the meeting was not properly advertised and spoke in opposition to the development.
28. Amy Lambert, Highland, asked for a referendum and opposed the project.
29. Abigail Hyatt, Highland, supported the farm remaining Scheeringa's.
30. Laura Carpenter, Highland, expressed concerns about the viability of the proposed senior facility.
31. Margie Hoffman, Highland, questioned the benefit of the Town proffering any financial incentive.
32. Harvey Crouch, Highland, asked whether that the matter is settled. He further suggested that if the Scheeringa's could buy the property, that should occur.
33. James L. Wieser, Attorney for the petitioner/developer reviewed the number of opportunities that the public had to comment, both at a neighborhood meeting, and

at the plan commission level. He reviewed the legal requirements for the process of rezoning.

Mr. Wieser further indicated that no tax abate was being sought or offered. He further stated that the developer would be paying for its sewers.

Marge Hoffman sought clarification regarding whether there was public support for the water, sewer and sanitary. It was noted that no public money for these. There would be public allocation area funds to support the improvement to Ernie Strack drive as a fully improved public road.

Councilor Schocke objected to Mr. Wieser being able to speak more than 2 minutes.

34. Frank Kalvanis, Highland, asked about the drainage and renewed his challenge to the validity of the notice.
35. Ann Bellwinkle, \_\_\_\_\_, shared concerns regarding the process.
36. Terry Fuqua, Highland, opined on the uses of allocation areas.
37. Bob Toth, Highland, asked about the benefits of the development to the people of Highland.
38. Susan Billenda, Griffith, opposed the development.
39. Ryan Kirby, Highland, opposed the stopping the Scheeringa's from an opportunity to purchase the farm.
40. Megan Zyglowicz, Highland, noted that perhaps there were better places for the development on properties that are owned by the Town. Opposed the taking of the farm.
41. Xander Ison, \_\_\_\_\_, spoke in favor of the Scheeringa Farm.
42. Julie Stivers, Highland, opposed the rezoning and favored the farm.
43. Patty Topp, Highland, spoke in opposition to the rezoning and the petitioner's project.
44. Barb Berones, Highland, spoke in opposition to the rezoning and the petitioner's project. She supported the farm.
45. David \_\_\_\_\_, spoke in opposition to the rezoning and the petitioner's project.
46. Laura Tusk, Highland, spoke in opposition to the rezoning and the petitioner's project. She supported the farm.
47. Larry Kondrat, Highland, spoke in opposition to the rezoning and the petitioner's project.
48. Jim Courtright, New York City, spoke in opposition to the rezoning and the petitioner's project. She supported the farm.
49. Jim Rauer, Highland, spoke in opposition to the rezoning and the petitioner's project. He also inquired about the nature of the infrastructure support.
50. Brittany Rutledge, Highland, asked about the location of any retention pond.

51. Ben Tomera, Highland, spoke in opposition to the rezoning and the petitioner's project.
  52. Marilee Popovich suggested that the plans be placed on the Town's website.
  53. Kathy Nemeth, Highland, spoke in opposition to the rezoning and the petitioner's project.
  54. Mary Hoffman, inquired about the next steps and outlined her understanding of the way that the meeting would go forward.
  55. Zoie Ison, \_\_\_\_\_, opposed the project and thanked the people who spoke in favor of the Scheeringa's farm.
  56. Harvey Crouch, Highland, urged the Town council to vote the matter down.
  57. Terry Fuqua, further inquired about the rationale of improving the road for Strack, opining that it was doing nothing for the benefit.
  58. Gina Miller, Highland suggested that the matter be delayed allowing further consideration.
  59. James McCarthy, Highland inquired about abatements. It was noted earlier that not abatements are being sought or being granted for this project.
  60. Janelle Scheeringa, sought further clarification regarding the process.
  61. Connie Barrett, Highland spoke in opposition to the rezoning and the petitioner's project. She supported the farm.
  62. Elijah Aurand, Highland, opposed any financial incentive for the developer.
  63. Ann Bellwinkle, Highland, asked whether rezoning would reprice the farm land and created an added financial hurdle for the Scheeringa to buy the land.
  64. Margie Grimmer, restated her opposition to the rezoning and the project.
  65. Jenny Scheeringa, Highland, thanked all of those who spoke in support of the farm.
  66. Larry Kondrat, Highland, dilated upon his understanding of allocation areas, their ways and means.
2. **Plan Commission Docket No. 2020-01:** Petitioner is seeking an amendment to the *zoning map* involving property located between Kleinman Avenue and Cline Avenue, commonly known as the Scheeringa Farm. The subject property is currently zoned R-1A Single Family (Large Lot) Residential District and petitioner seeks rezoning to R-3 PUD Planned Unit Development District, designation.

*Petitioner:* SJ Highland, LLC/Russell Group, by its counsel, James L. Wieser, Wieser & Wyllie, LLP. The Municipal Plan Commission determined a **favorable recommendation**, by a vote of six (6) in favor, none opposed at its meeting July 15, 2020. The Plan Commission's *findings of fact* were memorialized from the July 15, 2020 hearing and were officially adopted at its meeting of August 19, 2020. The *matter was certified to the Town Council for its consideration and action*, received in the Office of the Town Clerk-Treasurer, August 20, 2020.

IC 36-7-4-608 (e) states that the legislative body **shall** vote on the proposal within 90 days after the plan commission certifies the proposal. Coming with a *favorable recommendation*, IC 36-7-4-608 (f) further provides that at the *first regular meeting of the legislative body after the proposal is certified or*

at any subsequent meeting within the 90 day period, the legislative body may either adopt or reject the proposal.

*Actions.* Pursuant to IC 36-7-4-608 (f), having received a favorable recommendation, the Town Council may either approve the recommendation and adopt the ordinance or reject the recommendation, and defeat the ordinance. If no action occurs within 90 days, the recommendation of the Plan Commission is adopted. 90 days tolls on November 17, 2020.

*Note:* As an ordinance to amend the zoning code, IC 36-5-2-9.8 (b)(1) states the usual rules for considering an ordinance on the same night of introduction do **not** apply.

- **Ordinance No. 1720:** An Ordinance Amending the Zoning Map of the Comprehensive Zoning Ordinance Passed by the Town Council of the Town of Highland, Lake County, Indiana, on the 9<sup>th</sup> day of October 2017, by Ordinance No. 1659 and Codified as Title 18 of the Municipal Code to be Effective on the date of adoption; and hereinafter reclassifying an area in the Town of Highland, Lake County, Indiana from an R-1A Single Family Residential District to a R-3-PUD District.

*Motion One.* Councilor Schocke moved to reject the favorable recommendation and not pass the ordinance. Councilor Black seconded. Upon a roll call vote, there were three negatives and two affirmatives. With Councilors Zemen, Sheeman and Herak voting in the negative and Councilors Black and Schocke voting in the affirmative, the motion did not pass. The favorable recommendation was not rejected.

*Motion Two.* Councilor Herak moved to approve the favorable recommendation of the plan commission and adopt the rezoning ordinance. Councilor Sheeman seconded.

*Motion to amend.* Prior to the roll call, Councilor Schocke moved to amend the pending motion by adding to it that the favorable approval be contingent upon no expenditure of public funds of the redevelopment department or the town to support the project. The motion did not attain a second.

*Motion to amend.* Councilor Schocke moved to amend the pending motion by adding to it that the favorable approval be contingent upon no exercise of eminent domain to obtain property or resources to support the project. The motion did not attain a second.

*Motion to amend.* Councilor Schocke moved to amend the pending motion by adding to it that the favorable approval be contingent upon no public resources or public labor be employed to assist the developer or to support the project. The motion did not attain a second.

*Roll call on Motion Two.* The Acting President then directed the Clerk-Treasurer to conduct the roll call on the pending motion. Upon a roll call vote, there were three affirmatives and no negatives. With Councilors Zemen, Herak and Sheeman voting in the affirmative and Councilors Black and Schocke voting in the negative, the motion passed. The favorable recommendation was approved and the rezoning ordinance was adopted.

ORDINANCE NO. 1720  
of the  
TOWN OF HIGHLAND, INDIANA

An Ordinance Amending the Zoning Map of the Comprehensive Zoning Ordinance Passed by the Town Council of the Town of Highland, Lake County, Indiana, on the 9<sup>th</sup> day of October 2017, by Ordinance No. 1659 and Codified as Title 18 of the Municipal Code to be Effective on the date of adoption; and hereinafter reclassifying an area in the Town of Highland, Lake County, Indiana from an R-1A Single Family Residential District to a R-3-PUD District.

WHEREAS, The Town Council of the Town of Highland, Indiana, did on the 9<sup>th</sup> day of October 2017, pass a certain replacement zoning ordinance which is now in full force and effect, and which is known as Ordinance No. 1659, together with all amendments thereof and supplements thereto and codified as Title 18 of the Highland Municipal Code; and

WHEREAS, A petition and application for said proposed amendment was presented to the Highland Plan Commission by the Petitioner and a public hearing was held thereon according to said Ordinance 1659, together with all amendments thereof and supplements thereto and codified as Title 18 of the Highland Municipal Code, and said Plan Commission recommends **favorable approval**; and

WHEREAS, After due consideration and study, the Town Council of the Town of Highland, does believe that the amendment will be advantageous to said Town and will insure the public health, safety, welfare, and morals of the Citizens thereof in the area affected,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That the following described property situated in the Town of Highland, Lake County, Indiana, which is presently designated as being **R-1A Single Family Large Lot Residential District** is hereby rezoned to **R3-PUD Residential Planned Unit Development District**, which area is more particularly described as follows:

**Parcel No. 1**

That part of the West half of the North Half of the Southeast Quarter of the Southeast Quarter of Section 27, Township 36, Range 9 West of the 2<sup>nd</sup> Principal Meridian, in Lake County, Indiana, described as follows:

Beginning at the Northwest corner of the said West Half; thence South 89 degrees 41 minutes 54 seconds East along the North line of said West Half, 663.99 feet to the Northeast Corner of the said West Half; thence South 00 degrees 03 minutes 14 seconds East along the East line of the said West Half to a point 24.00 feet North of the Southeast Corner of the said West Half;

thence North 89 degrees 43 minutes 08 seconds West parallel with and 24.00 feet North of the South line of the said West Half, 663.23 feet to a point on the West line of the said West Half, said point being 24.00 feet North of the Southwest Corner of the said West Half; thence North 00 degrees 06 minutes 28 seconds West along the West line of the said West Half, 637.02 feet to the Point of Beginning.

**Parcel No. 2**

That part of the West Half of the North Half of the Southeast Quarter of the Southeast Quarter of Section 27, Township 36, Range 9 West of the 2nd Principal Meridian, in Lake County, Indiana, described as follows:

Beginning at the Southwest corner of the said West Half; thence North 00 degrees 06 minutes 28 seconds West along the East line of said West Half, 24.00 feet; thence South 89 degrees 43 minutes 08 seconds East parallel with and 24.00 feet North of the South line of the said West Half, 663.23 feet to a point on the East line of the said West Half, said point being 24.00 feet North of the Southeast Corner of the said West Half; thence South 00 degrees 03 minutes 14 seconds East along the East line of the said West Half, 24.00 feet to the Southeast corner of the said West Half; thence North 89 degrees 43 minutes 08 seconds West along the South line of the said West Half, 633.37 feet to the Point of Beginning.

More commonly known as the Schoeringa Farm, Highland, IN.

**Section 2.** That the Zoning Map, which accompanies the Comprehensive Zoning Ordinance and which is part thereof, shall be amended and changed so as to include the "R-3-PUD" Planned Unit Development District on the specific parcels of the real estate hereinabove described, all of which was formerly "R-1A" Single Family Large Lot Residential District, and henceforth whose plan, regulations and rules governing the "B-PUD" General Business Planned Unit Development District shall apply to the specific parcel of real estate hereinabove described, respectively;

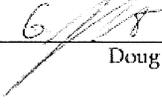
**Section 3.** That the Town Engineer is hereby ordered to make appropriate map change and that said Ordinance No. 1659 together with all amendments thereof and supplements thereto is, codified as Title 18 of the Highland Municipal Code, and the same is hereby further amended accordingly;

**Section 4.** That an emergency exists for the immediate taking effect of this amendment, and that the same shall be in full force and effect from and after its passage and adoption.

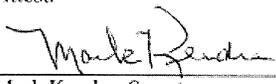
**Certificate of the Municipal Plan Commission**

It is hereby certified that the foregoing proposed rezoning amendment was considered at a regular ~~or special~~ meeting by the Highland Municipal Plan Commission, and said rezoning request, having first passed by a vote 6 in favor, and 0 opposed, for a favorable recommendation, is now duly forwarded by a vote of 7 affirmatives and 0 negatives, with a favorable recommendation, for adoption to the Town Council of the Town of Highland by the Highland Municipal Plan Commission on the 19<sup>th</sup> day of August 2020, pursuant to IC 36-7-4-605(a)(3).

TOWN OF HIGHLAND  
MUNICIPAL PLAN COMMISSION

  
\_\_\_\_\_  
Doug Turich, President

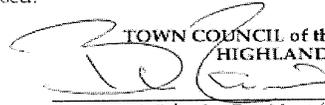
Attest:

  
\_\_\_\_\_  
Mark Kendra, Secretary

**Approval by Legislative Body**

Having received the forgoing recommendation of the municipal plan commission pursuant to the duty set forth in IC 36-7-4-605(d), and pursuant to the provisions of IC 36-7-4-608(e), and IC 36-7-4-608(f) the Town Council considered the favorable recommendation of the municipal plan commission at its meeting of August 31, 2020 being the first regular meeting or a subsequent meeting within ninety days following the certification of the proposal.

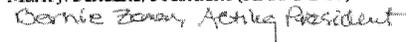
**Duly Ordained and Adopted/Rejected**, pursuant to the provisions of IC 36-5-2-9.8 (b)(1) by the Town Council of the Town of Highland, Lake County, Indiana, this 31<sup>st</sup> day of August 2020, having passed by a vote of 3 in favor and 2 opposed.

  
TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA

Mark J. Schocke, President (IC 36-5-2-10)

Attest:



  
Bernice Zeman, Acting President

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)



**Adjournment.** There being no further business for the special meeting, Councilor Black moved to adjourn. Councilor Herak seconded. Upon a roll call vote, there were four affirmatives and one negative. With Councilors Zeman, Herak, Black and Sheeman voting in the affirmative and Councilor Schocke voting in the negative, the motion to adjourn passed. The Special meeting of the Town Council of Monday, August 31, 2020 was adjourned at 9:26 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

Approved by the Town Council at its meeting of \_\_\_\_\_,  
2020.

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer



## **HIGHLAND 2020 CENSUS COMPLETE COUNT COMMITTEE**

### **Town Council Staff Report- September 14th Meeting**

Current activities include the following: Social media posts and “Shares” by other Department’s social media outlets; Census flyers being distributed through the Highland Library; and, message placement on the September water bill and an article in the September Gazebo Express.

**Highland households that have not responded should self-respond immediately, if they have not already done so, by going to [2020census.gov](https://2020census.gov) to respond online, respond by phone by calling 844-330-2020, by mail, or with a census worker.**

The deadline for responding to the Census is still officially September 30<sup>th</sup>, though last week a federal court judge in one of the many ongoing Census-related court cases ordered the Trump Administration to stop preparations to conclude on September 30th, pending a hearing next week. The crux of much of the litigation is to restore the Census Bureau’s earlier deadline of October 31<sup>st</sup>.

As for Highland’s self-response rate, **we are currently outperforming 2010 self-response rates town-wide and in five of Highland’s six census tracts.**

As of statistics obtained yesterday (September 9th), a 2010/ 2020 comparison of self-response rates to date, shows as follows:

Entire Town- 2010 Final Self-Response Rate- 80.6 %  
2020 To Date- 81.4% **(+0.8%)**

#405.01- 2010 Final Self-Response Rate - 74.4%  
2020 To Date- 68.6% **(-5.8%)**

#405.02- 2010 Final Self-Response Rate - 80.5%  
2020 To Date- 81.5% **(+1.0%)**

#406- 2010 Final Self-Response Rate - 77.3%  
2020 To Date- 80.8% **(+3.5%)**

#407- 2010 Final Self-Response Rate - 83.7%  
2020 To Date- 86.6% **(+2.9%)**

#408.01- 2010 Final Self-Response Rate - 84.2%  
2020 To Date- 87% **(+2.8%)**

#408.02- 2010 Final Self-Response Rate - 83.7%  
2020 To Date- 85.9% **(+2.2%)**

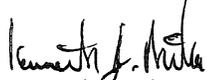
Respectfully submitted,  
Lance Ryskamp- Co-Chair

Building Report August, 2020

PERMIT TYPE	#	Res.	Comm.	Est. Cost	Fee Collected
Commercial Buildings	1	0	1	\$ 751,356.00	\$ 216.00
Comm. Additions/Remodel	2	0	2	\$ 65,690.00	\$ 1,540.50
Signs	2	0	2	\$ 10,095.00	\$ 901.50
Single Family	0	0	0	\$ -	\$ -
Duplex/Condo	0	0	0	\$ -	\$ -
Residential Additions	0	0	0	\$ -	\$ -
Residential Remodeling	90	90	0	\$ 724,280.00	\$ 18,263.00
Garages	2	2	0	\$ 53,050.00	\$ 1,470.00
Sheds	1	1	0	\$ 2,745.00	\$ 231.00
Decks & Porches	14	14	0	\$ 88,463.00	\$ 4,915.50
Fences	20	20	0	\$ 85,253.00	\$ 3,364.50
Above/In ground pools	2	2	0	\$ -	\$ 216.00
Drain Tile/Waterproofing	8	8	0	\$ 73,613.00	\$ 1,986.00
Misc(2 demo)(1 Lnd Grding)(1 Sub-Div Infr-str)	23	23	0	\$ 173,542.00	\$ 7,025.25
<b>Total Building Permits</b>	<b>165</b>	<b>160</b>	<b>5</b>	<b>\$ 2,028,087.00</b>	<b>\$ 40,129.25</b>
<b>Electrical Permits</b>	<b>14</b>	<b>10</b>	<b>4</b>	<b>\$ -</b>	<b>\$ 2,058.00</b>
<b>Mechanical Permits</b>	<b>25</b>	<b>22</b>	<b>3</b>	<b>\$ -</b>	<b>\$ 2,854.00</b>
<b>Plumbing Permits</b>	<b>11</b>	<b>10</b>	<b>1</b>	<b>\$ -</b>	<b>\$ 1,746.95</b>
Water Meters	1	0	1	\$ -	\$ 760.00
Water taps	0	0	0	\$ -	\$ -
Sewer/Storm Taps	0	0	0	\$ -	\$ -
<b>Total Plumbing Permits</b>	<b>12</b>	<b>10</b>	<b>2</b>	<b>\$ -</b>	<b>\$ 2,506.95</b>

August 2020 Code Enforcement: 93 Investigations and 7 Citations were issued & 93 Warnings were given. Inspections done for the month of August 2020 were as follows: 57 Building Inspections, 8 Plumbing Inspections, 19 HVAC and 12 Electrical Inspections. There were 2 Electrical Exams given.

Submitted By:

  
Kenneth J. Mika

## **FIRE DEPARTMENT REPORT**

Month of **AUGUST 2020**

<b>Type of Calls</b>	<b>August 2020</b>	<b>YTD</b>
<b>General Alarms</b>	<b>10</b>	<b>72</b>
<b>Paid Still Alarms</b>	<b>43</b>	<b>225</b>
<b>Still Alarms</b>	<b>6</b>	<b>44</b>
	<b>Month 59</b>	
<b>Total Calls in 2020</b>		<b>341</b>

**2020**  
**TOWN OF HIGHLAND INJURIES FOR THE MONTH**  
**AUGUST**

CASE	DATE	DEPARTMENT	DESCRIPTION	Record Only	OSHA	Not OSHA	Filed with
	OF INJURY			No Med Treatment	Recordable	Recordable	WC Insurance
			No Injuries for the month				

RO = Record Only

DEPARTMENT	INJURIES	YEAR TO	TOTAL	RESTRICTED	LOST DAYS	RESTRICTED	LOST DAYS
	THIS MONTH	DATE	2019	DAYS THIS YEAR	THIS YEAR	DAYS 2019	2019
PARK & REC		1				0	0
FIRE			1			0	0
POLICE			4			0	0
STREET			1			0	0
WATER/SEWER		1	5	31	81	0	0
MAINTENANCE			1			14	2
OTHER			1			0	0
<b>TOTALS</b>	<b>0</b>	<b>2</b>	<b>13</b>	<b>31</b>	<b>81</b>	<b>14</b>	<b>2</b>

Effective January 1, 2002 OSHA changed the recordkeeping guidelines. We now count the number of days lost from the day after the injury until the employee returns to work. Weekends, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days

TOWN OF HIGHLAND  
APPROPRIATION ENACTMENT  
ENACTMENT NO. 2020-43

AN ENACTMENT APPROPRIATING ADDITIONAL MONIES IN EXCESS OF THE ANNUAL BUDGET FROM MONIES RECEIVED AS A GRANT FROM THE STATE OR FEDERAL GOVERNMENT, PURSUANT TO I.C. 6-1.1-18-7.5, I.C. 36-5-3-5 ET SEQ.

WHEREAS, IC 6-1.1-18-7.5 provides that notwithstanding any other law, the appropriating body of a political subdivision may appropriate any funds received as a **grant** from the state or the federal government without using the additional appropriation procedures under IC 6-1.1-18-5, if the funds are provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

WHEREAS, The Town Council has been informed of the receipt of funds from a Justice Assistance Grant of the **Bureau of Justice Assistance Bulletproof Vest Partnership** program, particularly represented on Clerk-Treasurer's **receipt number 676127** in the amount of **\$2,002.50** as reimbursement in support of 2019-2020 Bulletproof Vest Partnership;

WHEREAS, The Town Council has been further informed that these funds were provided or designated by the state or the federal government as a reimbursement of an expenditure made by the political subdivision;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the actual expenses of said municipality related to the acquisition of tactical level bullet armor (bulletproof vests) funded by Justice Assistance Grant of the **Bureau of Justice Assistance** to reimburse the municipality for fifty percent (50%) of its actual expenses incurred by the acquisition of tactical level bullet armor (bulletproof vests), and related costs the following additional sums of money, received as a grant from the state or the federal government and designated as a reimbursement of an expenditure made by the political subdivision, are hereby appropriated and ordered set apart out of the funds herein named:

MUNICIPAL CUMULATIVE CAPITAL DEVELOPMENT FUND

Increase Account:

Acct. 55-0000-23009 Bulletproof Vests

\$ 2,002.50

Total 200 Series Increases \$ 2,002.50

**Total of All Fund Increases: \$ 2,002.50**

**Section 2.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 14<sup>th</sup> Day of September 2020. Consideration on the same day or at same meeting of introduction sustained a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this \_\_\_\_\_ Day of \_\_\_\_\_ 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

\_\_\_\_\_  
Mark J. Schocke, President (IC 36-5-2-10)

*Attest:*

\_\_\_\_\_  
Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**TOWN OF HIGHLAND  
TOWN COUNCIL RESOLUTION No. 2020-41**

**A Resolution Approving an Interlocal Cooperation Agreement between the Incorporated Town of Highland and the School Town of Highland for the Utilization of School Resource Officer Program Services**

**WHEREAS**, Indiana Code 36-1-7-1, *et seq.*, allows local government entities to make the most efficient use of the powers by enabling them to mutually utilize services for the mutual benefit of each other; and

**WHEREAS**, The Incorporated Town of Highland and the School Town of Highland, Lake County, Indiana are municipal corporations empowered by the aforesaid Interlocal Cooperation Act, as amended, with authority to contract with each other on a basis of mutual advantage so as to better provide public services and facilities at a shared cost; and

**WHEREAS**, The Incorporated Town of Highland and the School Town of Highland desire to enter into a joint agreement pursuant to IC 36-1-7-1, *et seq.*, to provide for the ability and flexibility to obtain for the Highland Students certain gang resistance training, a heightened law enforcement presence in the local public schools as well as other related services for the mutual benefit of the participating entities, and at a shared cost,

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Highland, Lake County as follows:

**Section 1.** That a joint agreement, a copy of which is attached and incorporated herein by reference, among and between the Incorporated Town of Highland and the School Town of Highland entered into by the Town of Highland by and through its Town Council, this **24<sup>th</sup> Day of August 2020** is hereby authorized and approved in each and every respect;

**Section 2.** That the purpose of this agreement is to authorize and allow the Town Council of the Town of Highland and the School Board of Trustees to act as a joint board of the two participating entities to mutually support and utilize certain specified services associated with the **School Resource Officer Program** for the mutual benefit of the participating entities at shared costs;

**Section 3.** That the Clerk-Treasurer of the Town of Highland is hereby authorized to execute the duties related to the payment, collection and accounting for all moneys of this joint undertaking, pursuant to the terms of this agreement, in a manner that is mutually acceptable with the duly constituted and acting business official of the School Town of Highland;

**Section 4.** That the governing boards of the participating entities may be convened as a joint board, or may act as a joint board at separate meetings of the respective governing bodies of the participating entities in which the entities concur;

**Section 5.** That the governing boards of the participating entities may create a committee comprised of representatives from both participating entities or may designate a single individual from each of the participating entities, which may perform such administrative ministerial duties as the joint board may direct and the agreement may provide;

**Section 6.** That the President of the Highland Town Council and the Clerk-Treasurer are hereby authorized to execute the joint Interlocal Governmental Agreement with their signatures and any additional documents in order to implement the agreement;

**Section 7.** That this agreement shall be effective as indicated in and pursuant to its provisions, after the agreement has been authorized and approved by each of the participating entities, evidenced by passage and adoption of a similar Resolution all pursuant to I.C. 36-1-7-2;

**Section 8.** That upon its approval, this agreement repeals the agreements governing the school resource officer program, the first adopted January 17, 1997 and its succeeding agreements;

**Section 9.** That before this agreement takes effect, it must be recorded with the Office of the Lake County Recorder. No later than sixty (60) days after it takes effect and is recorded, the agreement must be filed with the Office of the State Board of Accounts for audit purposes, all pursuant to I.C. 36-1-7-6.

**Duly Adopted** by the Town Council of the Town of Highland, Lake County, Indiana, this \_\_\_\_ day of \_\_\_\_\_ 2020. Having been passed by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

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Mark J. Schocke, President (IC 36-5-2-10)

Attest:

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Michael W.Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

## **INTERGOVERNMENTAL AGREEMENT**

This Interlocal Governmental Agreement made and entered into in accordance with I.C. 36-1-7 by and between the TOWN OF HIGHLAND (hereinafter called "Town") and the SCHOOL TOWN OF HIGHLAND (hereinafter called "School Town"), both municipal and corporations organized and operating under the laws of the State of Indiana.

### **WITNESSETH THAT:**

**WHEREAS**, The Town desires to provide a Town of Highland Police Officer to the School Town to serve in the capacity as School Resource Officer to instruct both the G.R.E.A.T. curriculum and the Officer Friendly program, and to perform other related duties.

### **THEREFORE, IT IS AGREED AS FOLLOWS:**

1. The Town agrees to provide to the School Town the service of one (1) Highland police officer to serve as a School Resource Officer. The purpose of the School Resource Officer will be to minimize the potential for hate crimes/bullying, alcohol and drug-related use, gang-related activities, and disruption and/or criminal behavior in and around schools, such as theft, vandalism, truancy, etc. in the most effective and efficient manner possible. Said officer, who shall remain an employee of the Town, shall provide services as presented in a School Resource Officer Job Description, a copy of which is on file with the Town and the School Town. Said job description may be amended from time to time by a written amendment to this Agreement signed by representatives of both parties.

2. In consideration of the same, the School Town agrees to pay for said services in accordance with the terms of this Agreement the amount of **\$79,953.36 for a period of 180 days** during the **2020-2021** school year. The basis for said compensation to the Town is presented as an exhibit to this agreement incorporated herein by reference. The School Town's compensation shall be paid in two (2) equal installments, as follows:

- (A) the first being due on or before December 31, 2020;
- (B) the second payment being due on or before June 30, 2021.

3. The Clerk-Treasurer of the Town shall be authorized to execute the duties of receiving payments from the School Town as described in paragraph two (2) and of disbursing and accounting for all such monies in a manner consistent with the terms of this Agreement.

4. The School Resource Officer will be assigned on a full-time basis to the School Town the equivalent of up to one hundred eighty (180) days during the school year. The School Town will only be financially responsible for the equivalent number of days actually worked by the School Resource Officer.

5. The School Resource Officer will wear clothing that will easily identify him or her as a police officer.

6. The School Resource Officer will not take personal time off when school is in session. If sick, he must notify the receptionist at the School Town Administration Center. A substitute may be assigned subject to mutual approval of the Police Chief and the School Superintendent.

7. Lunch must be eaten in a School Town cafeteria unless prior arrangements have been made with the Superintendent/designee.

8. The Town will assume all costs and responsibility of initial and ongoing training associated with the School Resource Officer position. Any vehicle or additional equipment or expenses necessary for the program shall be paid for by the Town.

9. The Town shall be responsible for selecting the police officer to serve as the School Resource Officer, subject to the consent and approval of the School Town. The School Town has final authority on the content of all instructional materials used by the School Resource Officer.

10. The administration of the terms of this Agreement shall supersede any previous Agreement and shall be accomplished through the Superintendent of the School Town or designee and the Chief of Police or designee.

11. Any other provision of this Agreement to the contrary notwithstanding this Agreement may be changed or modified only with the written consent of both parties.

12. All notices or communications provided herein shall be in writing and delivered either in person or via certified or registered United States mail, return receipt requested, and with the proper postage prepaid, addressed to the party for whom such notice or communication is intended.

13. Should any part, term, or provision of this Agreement be determined by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining portion or provisions shall not be affected thereby.

14. No failure or delay in performance of the executed service Agreement by either party shall be deemed to be a breach when such failure or delay is occasioned by or due to any Act of God, strike, lockout, war, riot, epidemic, explosion, sabotage, the binding order of any court or governmental authority, or any other cause, whether of the kind enumerated above or otherwise, not within the control of the party claiming suspension, actually provided that no cause or contingency shall relieve the School Town of its obligation to make payment for the services of the School Resource Officer programs actually provided by the Town.

15. This Interlocal Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such

counterparts, together, shall constitute but one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

16. Before this agreement takes effect, it must be recorded with the Office of the Lake County Recorder. No later than sixty (60) days after it takes effect and is recorded; the agreement must be filed with the Office of the State Board of Accounts for audit purposes, all pursuant to I. C.36-1-7-6.

**Participant Counterpart**

**EFFECTIVE DATE.** This agreement shall be effective after the same has been ratified by each of the participating entities by Ordinance or Resolution all pursuant to I.C.36-1-7-2.

**IN WITNESS WHEREOF,** the parties have caused this Interlocal Agreement to be executed in their names and on their behalf as of the date first written above.

**TOWN OF HIGHLAND, INDIANA**  
3333 Ridge Road, Highland, Indiana 46322

Through its Town Council

By: \_\_\_\_\_  
Mark J. Schocke, Town Council President

Attest:

\_\_\_\_\_  
Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer

Participant Execution Date: \_\_\_\_\_

Approved as to Legality and Form:

\_\_\_\_\_  
John P. Reed, Attorney

**Participant Counterpart**

**EFFECTIVE DATE.** This agreement shall be effective after the same has been ratified by each of the participating entities by Ordinance or Resolution all pursuant to I.C. 36-1-7-2.

**IN WITNESS WHEREOF,** the parties have caused this Interlocal Agreement to be executed in their names and on their behalf as of the date first written above.

**SCHOOL TOWN OF HIGHLAND, INDIANA**  
9145 Kennedy Avenue, Highland, Indiana 46322

Through its Board of Trustees

By: \_\_\_\_\_  
Luann Jurczak, President

Attest:

\_\_\_\_\_  
Carol Green-Fraley, Secretary

Participant Execution Date: \_\_\_\_\_

Approved as to Legality and Form:

\_\_\_\_\_  
Rhett L. Tauber, Attorney

**Assumed Cost for School Resource Officer  
2020-2021  
Exhibit**

<b>Salary</b>	<b>2020</b>	<b>2021</b>
Base Salary 1st Class Patrol Officer	\$65,846.79 •	\$63,408.02
Assigned officer's longevity	\$1,601.60	\$1,705.60 #
One Time Pay Premium		
	<b>67,448.39</b>	<b>65,113.62</b>
<b>Subtotal:</b>		
• 27 pay days in 2020		
<b>Benefits</b>		
Medical Insurance (Family coverage)	\$27,738.60	\$30,512.46 **
Employer Contribution to Health Savings Account	\$2,892.00	\$2,892.00
Dental Insurance	\$1,357.08	\$1,492.80 **
Life Insurance (.186 per \$1000 of gross payroll, up to \$50k)	\$111.60	\$122.76 **
Dependent life insurance coverage (\$1.50/mo)	\$18.00	\$18.00
Medicare	\$978.00	\$944.15
Employer Contribution to PERF	\$13,609.59 •	\$13,076.98
Workers Compensation Insurance (2.00/\$100 salary)	\$1,348.97	\$1,302.27
Law Enforcement Liability Insurance (no discrete premium)		
	<b>\$48,053.84</b>	<b>\$50,361.42</b>
<b>Subtotal Benefits:</b>		
	<b>\$115,502.23</b>	<b>\$115,475.04</b>
<b>Grand Total:</b>		

Instruction Days: 180  
School Year Days: 260

\*\* Assumes a 10% increase

<b>2020</b>	<b>2021</b>
<i>Daily rate based upon 260 days</i>	
<b>\$ 444.24</b>	<b>\$ 444.13</b>
First Semester	Second Semester

*School Compensation for 2020-2021 School Year:*

**FIRST SEMESTER:** 2020 Days Instruction in School = 87 based upon school calendar

<i>Daily rate: =(Total Salary for Year/260)</i>	\$ 444.24	Semester 1:	\$ 38,648.82
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**SECOND SEMESTER:** 2021 Days Students are in School = 93

<i>Daily rate: =(Total Salary for Year/260)</i>	\$ 444.13	Semester 2:	\$ 41,304.53
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\*\*\* PERF PUBLIC SAFETY Employer is 17.5%

1 the 1st Class Patrol Officer plus 20 years longevity

1st Installment Due by December 31, 2020:	<b>\$ 39,976.68</b>
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2nd Installment Due by June 30, 2021:	<b>\$ 39,976.68</b>
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<b>School Total:</b>	<b>\$ 79,953.36</b>
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**TOWN OF HIGHLAND  
APPROPRIATION TRANSFER RESOLUTION  
RESOLUTION NO. 2020-42**

**AN EXIGENT RESOLUTION PROVIDING for the TRANSFER of APPROPRIATION BALANCES from and AMONG MAJOR BUDGET CLASSIFICATIONS in the PUBLIC SAFETY LOCAL INCOME TAX FUND as REQUESTED BY THE PROPER OFFICER AND FORWARDED to the TOWN COUNCIL for its ACTION PURSUANT TO I.C. 6-1.1-18-6.**

**WHEREAS,** It has been determined that certain exigent conditions have developed since adoption of the original budget and it is now necessary to transfer certain appropriations into different categories than were initially appropriated for the various functions of the **Public Safety Local Income Tax Fund;**

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Highland, Lake County, Indiana as follows:

**Section 1.** That for the expenses of said municipality, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law;

**Section 2.** That it has been shown that certain existing unobligated appropriations of the **Public Safety Local Income Tax Fund**, which are not needed at this time for the purposes for which originally appropriated, and may be transferred to a category of appropriation in order to satisfy an existing need, as follows:

**PUBLIC SAFETY LOCAL INCOME TAX FUND**

Reduce Account:

249-0000-43046 TRAFFIC CONTROL DEVICE	<u>\$ 15,677.00</u>
<i>Total 400 Series Reductions:</i>	<b>\$ 15,677.00</b>

Increase Account:

249-0000-22004 POLICE EQUIPMENT	<u>\$ 15,677.00</u>
<i>Total 200 Series Increases:</i>	<b>\$ 15,677.00</b>

<b>Total of Fund Decreases:</b>	<b>\$ 15,677.00</b>
<b>Total of Fund Increases:</b>	<b>\$ 15,677.00</b>

**DULY RESOLVED and ADOPTED** this 24<sup>th</sup> Day of August 2020 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

\_\_\_\_\_  
Mark J. Schocke, President (IC 36-5-2-10)

*Attest:*

\_\_\_\_\_  
Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**RESOLUTION NO. 2020-44**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
HIGHLAND, INDIANA, APPROVING THE ISSUANCE OF  
BONDS BY THE TOWN OF HIGHLAND SANITARY DISTRICT  
AND THE APPROPRIATION OF THE PROCEEDS THEREOF,  
AND ADDRESSING OTHER MATTERS RELATED THERETO**

**WHEREAS**, The Board of Sanitary Commissioners (the "Board") of the Sanitary District of the Town of Highland, Indiana (the "District") proposes to issue bonds pursuant to IC 36-9-25, as amended (the "Bonds"), for the purpose of refunding the Sanitary District of the Town of Highland, Indiana Sanitary District Build America Bonds (Direct Pay to Issuer), Series 2009B, issued on August 18, 2009, and the Sanitary District of the Town of Highland, Indiana Sanitary District Taxable Build America Bonds, Series 2010 (Direct Pay Option), issued on September 28, 2010, and to pay the expenses incurred in connection with or on account of the issuance of the Bonds (collectively, the "Refundings"); and

**WHEREAS**, The Town Council of the Town of Highland, Indiana (the "Town Council"), as the fiscal body and the legislative body of the Town of Highland, Indiana, now desires to approve the issuance of the Bonds and the appropriation of the proceeds thereof (the "Additional Appropriation"),

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND, INDIANA**, as follows:

**Section 1.** Approval of Bonds. The Town Council hereby approves the issuance by the District of not to exceed Five Million Dollars (\$5,000,000) in aggregate principal amount of its Bonds to provide for the Refundings and the Additional Appropriation of the proceeds of the Bonds and any investment earnings thereon for such respective purposes. The interest rate on the Bonds to be issued by the District shall not exceed four percent (4.0%) per annum. The final maturity date of the Bonds shall not be later than February 1, 2029. The Bonds may be subject to redemption prior to maturity on terms determined by the Board prior to the sale of the Bonds, with the advice of the Board's financial advisor. The Bonds shall be payable from a special tax levy of the District;

**Section 2.** Authorization of Other Actions. The President of the Town Council, any member of the Town Council, and the Clerk-Treasurer of the Town, and any other officer, employee or agent of the Town, is hereby authorized and directed, for and on behalf of the Town, to execute and deliver any contract, agreement, certificate, instrument or other document and to take any action as such person determines to be necessary or appropriate to accomplish the purposes of this Resolution, such determination to be conclusively evidenced by such person's execution of such contract,

agreement, certificate, instrument or other document or such person's taking of such action;

**Section 3.** Effective Date. This Resolution shall be in full force and effect from and after its passage by the Town Council as required by law.

**DULY RESOLVED and ADOPTED** this \_\_\_\_ Day of \_\_\_\_\_, 2020, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

---

Mark J. Schocke, President (IC 36-5-2-10)

*Attest:*

---

Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**TOWN OF HIGHLAND  
RESOLUTION NO. 2020-45**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND,  
LAKE COUNTY, INDIANA, APPROVING THE REFUNDING OF OUTSTANDING  
DEBT ISSUED BY OR ON BEHALF OF THE HIGHLAND PARKS AND  
RECREATION DISTRICT**

WHEREAS, The Town of Highland, Lake County, Indiana (the "Town"), acting by and through the Highland Board of Parks and Recreation (the "Board"), executed a Lease Agreement bearing the date of May 20, 2010, as amended (the "Lease"), between the Lincoln Center Building Corp. (the "Building Corporation"), as Lessor, and the Town, as Lessee;

WHEREAS, The Building Corporation has outstanding its Taxable Ad Valorem Property Tax First Mortgage Bonds, Series 2010 (Build America Bonds – Direct Payment Option) (the "2010 Bonds") issued for and on behalf of the Highland Parks and Recreation District (the "District") payable from the Lease which payments are made from ad valorem property taxes levied against all taxable property in the District;

WHEREAS, The Board has determined that it is in the best interests of the District to direct the Building Corporation to take all steps necessary to prepare for the refunding of the 2010 Bonds which will result in an interest cost savings over the life of the issue and reduced debt service payments; and

WHEREAS, Pursuant to INDIANA CODE 6-1.1-17-20.5, the District may not issue obligations payable from property taxes unless it obtains the approval of the Highland Town Council (the "**Council**"),

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HIGHLAND, LAKE COUNTY, INDIANA:**

**Section 1.** That the Council hereby approves the issuance by the *Lincoln Community Center Building Corporation* of its Ad Valorem Property Tax First Mortgage Refunding Bonds, Series 2020 to refund the 2010 Bonds;

**Section 2.** That the Park District is authorized to enter into an amendment to Lease which shall reflect the reduced lease rental payments to reflect the debt service savings;

**Section 3.** That the refunding obligations shall be sold to the financial institution through negotiation in the principal amount of not to exceed \$6,500,000, bearing interest at the rate not to exceed 5.00% per annum, which interest shall be payable beginning February 1, 2021, and semi-annually thereafter on February 1 and August 1 in each year (the exact rate and maturity schedule to be determined through negotiation and upon the advice of the District's municipal advisor);

**Section 4.** The Bonds shall be fully registered and shall be paid in installments on February 1 and August 1 over a period ending not later than the term of the 2010 Bonds.

**DULY ADOPTED and RESOLVED** this 14<sup>th</sup> Day of September 2020 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

\_\_\_\_\_  
Mark J. Schocke, President (IC 36-5-2-10)

*Attest:*

\_\_\_\_\_  
Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

**Town of Highland  
Board of Works  
Order of the Works Board 2020-40**

**An Order Approving and Authorizing the Metropolitan Police Chief to enter into a purchase agreement with Vigilant Solutions, LLC, through the State of California to purchase Intersection Hi-Def Video Camera system equipment and accessories, and finding it a Special Purchase pursuant to I.C. 5-22 and Section 3.05 of the Highland Municipal Code.**

**Whereas**, The Town of Highland Metropolitan Police Department, as part of its public duties, has a responsibility for patrol, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

**Whereas**, The Metropolitan Police Chief has determined a need to replace certain equipment and supplies and has further determined the purchase price will be below \$50,000.00 and an opportunity has arisen which enables the department to purchase additional Intersection Hi-Def Video Camera system equipment and accessories;

**Whereas**, the Metropolitan Police Chief has identified Vigilant Systems, LLC., through the State of California to be a desirable source vendor for the purchase of equipment and supplies at a price of \$25,160.00 for LPR camera system for Ramblewood and Indianapolis Blvd;

**Whereas**, The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

**Whereas**, The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(2) of the Highland Municipal Code serves as the purchasing agency for the Metropolitan Police Department;

**Whereas**, The Metropolitan Police Chief, pursuant to Section 3.05.050 (D)(2) of the Highland Municipal Code, serves as the Purchasing Agent for the Metropolitan Police Department;

**Whereas**, The Purchasing Agent, believes that this purchase qualifies as a special purchase to be made without soliciting bids or proposals because in this instance (1) the compatibility of equipment, accessories or replacement parts is a substantial consideration in this purchase and (2) only one source

meets the department's reasonable requirements, which is the source recommended for this purchase;

**Whereas**, The Purchasing Agent, for the rationale stated herein, elects to purchase without resort to soliciting quotes or bids pursuant to Section 3.05.065 (I) of the Highland Municipal Code;

**Whereas**, The purchase of the Intersection Hi-Def Video Camera system equipment and accessories will be supported by appropriations in the LOIT Fund; and,

**Whereas**, The Town Council now desires to approve and authorize the Police Chief to complete the purchase pursuant to the terms and stated herein,

**Now, Therefore Be It Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

**Section 1.** That the Works Board hereby authorizes and approves the purchase from Vigilant Solutions, LLC. 1152 Stealth Street, Livermore, CA, for the purchase of the Intersection Hi-Def Video Camera system equipment and accessories in the amount of **\$25,160.00** pursuant to IC 5-22 and Section 3.05.060 (G) (2) of the Highland Municipal Code;

**Section 2.** That the Works Board hereby finds and determines the following:

- (A) That Vigilant Solutions, LLC, 1152 Stealth Street, Livermore, CA is the sole source to meet the police departments reasonable requirements for this purchase; and,
- (B) That for this purchase, the compatibility of equipment, accessories or replacement parts is a substantial consideration; and,
- (C) That for the foregoing rationale, this purchase qualifies as a special purchase pursuant to IC 5-22-10 et seq. and HMC Section 3.05.065 (I);

**Section 3.** That the Metropolitan Police Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

**Be It So Ordered.**

**DULY, PASSED, ADOPTED AND ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 24<sup>th</sup> day of August 2020 having passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**BOARD OF WORKS OF THE TOWN OF  
HIGHLAND, INDIANA**

---

Mark J. Schocke, President (IC 36-5-2-10)

**Attest:**

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Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)

**Town of Highland  
Board of Works  
Order of the Works Board 2020-41**

**An Order Approving and Authorizing the Highland Fire Chief to enter into a purchase agreement to purchase a Ward No Smoke System, pursuant to I.C. 5-22 and Chapter 3.05 of the Highland Municipal Code called Purchasing.**

**Whereas**, The Town of Highland Fire Department, as part of its public duties, has a responsibility for fire suppression, fire prevention, public safety and protection of life and property throughout the Town of Highland and, from time to time, it is necessary to purchase and or lease materials and supplies in order to carry out the functions of the department; and

**Whereas**, The Highland Fire Chief has determined a need to replace certain equipment and supplies, specifically *a specialized fire house exhaust system* and has further determined the purchase price will be at least \$50,000.00 and not in excess of \$150,000; pursuant to HMC Section 3.05.060(F);

**Whereas**, Pursuant to HMC Section 3.05.060(F), the Highland Fire Chief solicited from at least three (3) vendors known to deal in the lines or classes of supplies to be purchased, by mailing an invitation to quote at least seven days before the time fixed for receiving quotes, those quotes being listed as follows:

Ward No Smoke	\$69,912.00
Nederman	\$87,430.00
Magne Grip	\$94,000.00

**Whereas**, The Highland Fire Chief further believes that these installations include labor and unforeseen costs, he is further asking that a contingency for installation include an additional 10% to be identified discretely in the fund and appropriation, which are already identified and budgeted, rendering the following:

Ward No Smoke	\$69,912.00 + \$ 6,991 =	\$ 76,903.00
Nederman	\$87,430.00 + \$ 8,743 =	\$ 96,173.00
Magne Grip	\$94,000.00 + \$9,400 =	\$103, 400.00

**Whereas,** The Highland Fire Chief believes he has identified from that process a satisfactory quote from a responsible and responsive offeror, that being the quote from *Ward No Smoke* in the quote amount of \$69,912 plus the Chief's recommended contingency of \$6,991;

**Whereas,** The price for the purchase exceeds \$15,000.00 and, pursuant to Section 3.05.040 (E) as well as Section 3.05.050 (B)(2) of the Highland Municipal Code, such purchase requires the express approval of the purchasing agency;

**Whereas,** The Town Council as the Works Board of the Municipality, pursuant to Section 3.05.030 (A)(3) of the Highland Municipal Code serves as the purchasing agency for the Highland Fire Department;

**Whereas,** The Highland Fire Chief, pursuant to Section 3.05.050 (D)(4) of the Highland Municipal Code, serves as the purchasing agent for the Highland Fire Department;

**Whereas,** The purchase of the *special cancer preventing exhaust system equipment* and accessories will be supported by budgeted appropriations already in place in the Public Safety Local Income Tax (LIT) Fund; and,

**Whereas,** The Town Council now desires to approve and authorize the Fire Chief to complete the purchase pursuant to the terms and stated herein,

**Now, Therefore Be It Ordered** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board of Municipality:

**Section 1.** That the Works Board hereby authorizes and approves the purchase from *Ward No Smoke* for the purchase of the *special cancer preventing exhaust system equipment* and accessories in the amount of **\$69,912 plus a further authorized contingency amount of \$6,991**, pursuant to IC 5-22 and Section 3.05.060 (F) (3) of the Highland Municipal Code;

**Section 2.** That the Works Board hereby finds and determines that the quote from *Ward No Smoke*, even allowing for the added contingency, is the *lowest responsible, and responsive offeror* from the quotes submitted;

**Section 3.** That the Fire Chief is now authorized and approved to execute the purchase agreement and any additional documents in order to implement this purchase and then file these documents as financial materials with the Office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

**Be It So Ordered.**

**DULY, PASSED, ADOPTED AND ORDERED** by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 14<sup>th</sup> day of September 2020 having passed by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed.

**BOARD OF WORKS OF THE TOWN OF  
HIGHLAND, INDIANA**

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Mark J. Schocke, President (IC 36-5-2-10)

**Attest:**

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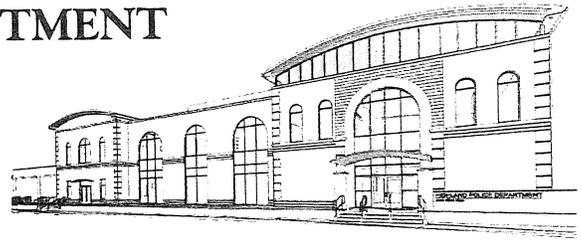
Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer (IC 33-42-4-1;IC 36-5-6-5)



# HIGHLAND POLICE DEPARTMENT

3315 RIDGE ROAD  
HIGHLAND, IN 46322-2097  
(219) 838-3184

PETER T. HOJNICKI, CHIEF OF POLICE



August 4, 2020

Detective Lee Natelobrg

Ref: Niezgoda Investigation

Lee,

Like I tell everyone with whom I speak of about this case...what a GREAT idea YOU had and I wish I thought of it! I can't compliment you enough on thinking outside the box in reference to his homicide investigation. From day one the family assumed that due to the victims precarious lifestyle that he was murdered...and a wide array of suspects came to light as not one of the previous investigators assigned this case was able to see the forest through the trees.

Previous investigators, driven by the family's desire to "pursue the killer", supported by both the Coroner's and Fire Marshal's report, kept pushing us in one direction. It wasn't until you were assigned the case that you "felt" something wasn't right...whereas you stepped back and with an open mind took another look at the investigation.

Cops, good cops that is...never stop being the Police. As much as this may be a personal detriment to our overall health and social family life, the "job" and therefore the public reap its benefits. Earlier this year and on your own time, you had occasion to watch a "special" on homicides. At that time you learned of a "cold case" team consisting of many both active and retired professionals with fire, law enforcement and medical backgrounds whose only job is to investigate homicides.

With approval, you submitted the Niezgoda investigation to the Cold Case Team and over the course of the next several weeks corresponded with Investigators. Having reviewed the case and its evidence in its entirety, the team surmised, in part...that there was insufficient evidence to definitely prove the manner of death but that the most probable conclusion was that this was consistent with accidental death".

Subsequent correspondence with all investigative parties involved ultimately led to a meeting in mid-July whereas both the Highland Police and Fire Department, the Indiana State Fire Marshal's Office and the Lake County Coroner's Office in consideration of their own individual findings and input from the Cold Case Team, concluded that the case should be reclassified from homicide to accidental death.

We hope with this new finding that the family can finally have some rest as they have attempted to search for a suspect these last fifteen years.

Had it not been for your due diligence this case would have remained an unsolved homicide thus leaving the victims elderly parents, sibling, and now adult son left with emptiness in their hearts that someone purposely took his life. I hope this can bring closure.

Lee, for outstanding work on this investigation, the Highland Metropolitan Board of Police Commissioners commends you for a job well done!

Highland Board of Police Commissioners

Highland Town Council

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*Larry J. M...  
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**TOWN OF HIGHLAND  
PERSONNEL-EMPLOYMENT NOTICE**

Name: Joe Anderson Employee Payroll # \_\_\_\_\_  
Address: 2051 Bluebird Ln Phone #: \_\_\_\_\_  
Department: PW Account #: \_\_\_\_\_

Email address: \_\_\_\_\_

**NEW HIRE** (Not currently on the payroll in any status) **Date Effective:** \_\_\_\_\_

**Remind new hires they will need to show their original social security card when they complete their employment forms.**

**\*NEW HIRE PERSONNEL NOTICE MUST BE FILED WITH THE CLERK-TREASURER'S OFFICE**

**\*BEFORE EMPLOYEE STARTS WORKING/HIRE DATE!**

For EEOC purposes, please indicate: Caucasian Black Hispanic Native American  
Multi-racial Other: \_\_\_\_\_ Male Female

Job Title: \_\_\_\_\_ Bi-weekly Salary/Hourly Rate \_\_\_\_\_

Characterize the Employment:

Full-Time Part-Time Summer Temporary/Seasonal: \_\_\_\_\_  
Minor (under age 18) Work Permit Received (Date Season Ends)

Full-Time Only:

This position succeeds: \_\_\_\_\_ (If applicable)  
The current workforce level is \_\_\_\_\_ as of the date of this notice.  
This position will/will not increase authorized full-time work force levels.

**PAY RATE CHANGE OR CHANGE IN STATUS**

**Date Effective:** 9-20-20

Current:

Job Title: Summer Help Account: Sewer  
Base Bi-weekly/Hourly Rate: 9.00 Longevity: \_\_\_\_\_

Proposed:

Job Title: Utility Wkr B Account: Water  
Base Bi-weekly/Hourly Rate: 12.80 Longevity: \_\_\_\_\_  
This position succeeds: Garvin Holder

Characterize the Increase or Status Change:

Merit Promotion Returning Summer Brevet/Acting Appt. Per Ordinance \_\_\_\_\_  
Administrative Leave (department head requesting must detail rationale on reverse of form)

**SEPARATION**

**Last Day Worked:** \_\_\_\_\_ **Effective Last Day:** \_\_\_\_\_

Resignation Discharge Retirement Other \_\_\_\_\_  
(Details for Discharge may be found in personnel file of the department)

**To be paid last direct deposit or payroll check (Detail on back of this page if necessary):**

Vacation Pay: \_\_\_\_\_ Comp Pay: \_\_\_\_\_ Personal Day Pay: \_\_\_\_\_  
Severance Pay: \_\_\_\_\_ Holiday Pay: \_\_\_\_\_ Other Pay Allowed: \_\_\_\_\_

SUPERVISOR SIGNATURE: [Signature] Date: 9-2-20

**TOWN COUNCIL/BOARD OF JURISDICTION ACTION:** APPROVED DISAPPROVED  
(If applicable)

\_\_\_\_\_  
\_\_\_\_\_

Date of Revision: 4/2020 Date: \_\_\_\_\_

**TOWN OF HIGHLAND  
NOTICE TO TAXPAYERS  
OF PROPOSED ADDITIONAL APPROPRIATIONS**

Notice is hereby given the taxpayers of the Town of Highland, Lake County, Indiana, that the Town Council of said Municipality in said Municipal Building, 3333 Ridge Road, **convening electronically at 6:30 p.m.** on the **28 September 2020**, will consider the following additional appropriations in excess of the budget for the current year in the following funds:

PUBLIC SAFETY LOCAL INCOME TAX FUND

**Increase:**

249-0000-43046 TRAFFIC CONTROL DEVICE	<u>\$ 15,677.00</u>
<i>Total 400 Series:</i>	<b>\$ 15,677.00</b>
<b>Total for Fund:</b>	<b>\$15,677.00</b>

GAMING REVENUE SHARING FUND

**Increase:**

091-0000-44308 Robertson Pl & Rosewood Project:	<u>\$ 3,915.00</u>
Total Series:	\$ 3,915.00
<b>Total for Fund:</b>	<b>\$ 3,915.00</b>

Funds to support these additional appropriations in the **Public Safety LIT Fund** shall be from interest earnings, miscellaneous revenues, a distribution pursuant to IC 6-3.6 et seq., and unobligated fund balance on deposit to the credit of the Fund.

Funds to support these additional appropriations in the **Gaming Revenue Sharing Fund** shall be from interest earnings, miscellaneous revenues, a distribution pursuant to IC 4-33-12.5 et seq., and unobligated fund balance on deposit to the credit of the Fund.

Taxpayers appearing at such meeting shall have a right to be heard thereon. Taxpayers are encouraged to access the meeting through the Zoom meeting platform. Taxpayers and persons interested in offering comment on the proposed additional appropriations **should contact the Office of Clerk-Treasurer at (219) 838-1080** to obtain added details on accessing the meeting via Zoom, or please provide your electronic mail address to receive the link and added access to the public hearing and the meeting. A written comment may also be provided by mailing or dropping off at the Office of the Clerk-Treasurer, 3333 Ridge Road, Highland, Indiana 46322. The additional appropriations, as finally made, will be filed with the Department of Local Government Finance, for its information and file.

**TOWN COUNCIL of HIGHLAND  
Mark Schocke, President**

**By: Michael W. Griffin, IAMC/MMC/CPFA/ACPFIM/CMO  
Clerk-Treasurer**

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF HIGHLAND, INDIANA

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC-5-11-10-1.6

DATED THIS 11<sup>th</sup> DAY OF September 2020 [Signature]  
FISCAL OFFICER

ALLOWANCE OF VOUCHERS

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 7 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 1,001,274.75.

Dated this \_\_\_\_\_ day of \_\_\_\_\_,

TOWN COUNCIL

\_\_\_\_\_  
MARK A. HERAK

\_\_\_\_\_  
ROGER SHEEMAN

\_\_\_\_\_  
BERNIE ZEMEN

\_\_\_\_\_  
MARK SCHOCKE

\_\_\_\_\_  
TOM BLACK

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
<b>Fund 001 GENERAL</b>						
Dept 0000	GEN FUND TRANSFERS GROSS	88273	PAYROLL ACCOUNT	8/28PRL D/S TRANSFER GENERAL	162,831.01	44443
001-0000-45200	GEN FUND TRANSFERS GROSS	88432	PAYROLL ACCOUNT	9/11PRL D/S TRANSFER GENERAL	176,096.87	44513
			Total For Dept 0000		338,927.88	
<b>Dept 0001 TOWN COUNCIL</b>						
001-0001-31001	LEGAL FEES FOR AUGUST 2020	88330	ABRAHAMSON, REED & BILSE	LEGAL FEES FOR AUGUST 2020	5,899.82	
001-0001-33001	ADDITIONAL APPROPRIATIONS #49	88412	THE TIMES	ADDITIONAL APPROPRIATIONS-7/30/20	79.43	
001-0001-33003	RECORD RESOLUTION 2020-35	88327	LAKE COUNTY RECORDER	RECORD RESOLUTION 2020-35	25.00	
001-0001-38004	WEB UPDATE ORDINANCE 1698	88411	CODE PUBLISHING COMPANY INC	HIGHLAND MUNICIPAL CODE WEB UPDAT	2,335.00	
001-0001-39003	18 X 20 WOOD FRAME/JOHN BACH	88321	NIGHTINGALE FAMILY LLC	18 X 20 WOOD FRAME/JOHN BACH	249.76	
001-0001-39004	GAZEBO EXPRESS SEPT 2020	88388	THE IDEA FACTORY, INC	GAZEBO EXPRESS SEPT/WEBSITE UPDAT	1,838.55	
			Total For Dept 0001 TOWN COUNCIL		10,427.56	
<b>Dept 0003 VIPs</b>						
001-0003-22004	SIREN BOX FOR V4	88347	NWI EMERGENCY OUTFITTERS,LL	D/S- SIREN BOX FOR V4	350.00	
001-0003-33007	VIPS CAR WASHES FOR AUGUST	88340	EASY CLEAN CAR WASH, INC	VISP CAR WASHES FOR AUGUST	12.00	
			Total For Dept 0003 VIPs		362.00	
<b>Dept 0004 CLERK-TREASURER</b>						
001-0004-20003	D/S BAT, TNR, INK CART, LGL/LTR	88389	PULSE TECHNOLOGY OF INDIANA	D/S BATTERIES, TNR, INK CART, LTR, LG	75.85	
001-0004-31004	M GRIFFIN IDEA SUMMIT 10/6/20	88320	AIM, ACCELERATE IND MUNICIP	2020 AIM IDEAS SUMMIT	179.00	
001-0004-34023	HEALTH INS	88301	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	5,557.76	44502
001-0004-34043	LIFE INS	88301	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	37.66	44502
001-0004-39001	MICHAEL GRIFFIN, KELLI STRBJA	88285	APT US&C	MICHAEL GRIFFIN, K STRBJAK, D BEC	399.00	
			Total For Dept 0004 CLERK-TREASURER		6,249.27	
<b>Dept 0006 BUILDING &amp; INSPECTION</b>						
001-0006-20003	INK, HP, 925, CMYB, COMBO	43	OFFICE DEPOT, INC	INK, HP, 925, CMYB, COMBO 431632	91.28	
001-0006-21001	21.3 4 GAL UNLEADED	88430	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE D/S INSPECTION	337.25	44511
001-0006-21001	HEALTH INS	88300	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	5,549.14	44502
001-0006-34023	LIFE INS	88300	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	29.94	44502
			Total For Dept 0006 BUILDING & INSPECTION		6,007.61	
<b>Dept 0007 FIRE DEPARTMENT</b>						
001-0007-20003	INVOICE # 119025748001	88408	OFFICE DEPOT, INC	OFFICE SUPPLIES	296.49	
001-0007-21001	104.3 GAL UNLEADED	88429	TOWN OF HIGHLAND GASOLINE F	FUEL BY USAGE D/S FIRE	479.43	
001-0007-21001	TRUFUEL 4 CYCLE 110Z	88407	LINDY'S ACE HARDWARE, INC	TOOL FUEL SUPPLIES	183.92	
001-0007-22004	INV# 337-352923	88404	VAN SENSUS AUTO VALUE	VEHICLE SUPPLIES	9.68	
001-0007-23004	HARDWARE SUPPLIES INV 206706	88406	LINDY'S ACE HARDWARE, INC	HARDWARE SUPPLIES	72.39	
001-0007-23004	INV# 337-352716	88405	VAN SENSUS AUTO VALUE	5119 ENGINE BATTERIES	737.70	
001-0007-32005	FIRE ALARM MONITORING - CENTR	88401	STANLEY CONVERGENT SECURITY	FIRE ALARM MONITORING BOTH STATIO	186.63	
001-0007-32006	BROADBAND AIR CARDS FOR RIGS	88440	VERIZON WIRELESS	AIR CARDS FOR RIGS	300.18	
001-0007-32006	HEALTH INS	88299	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS P	1,960.82	44502
001-0007-34023	LIFE INS	88299	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS P	7.12	44502
001-0007-34043	ELECTRIC - CENTRAL FIRE STATI	88442	NORTHERN IN PUBLIC SERVICE	ELECTRIC - CENTRAL FIRE STATION	856.41	44516
001-0007-35001	ELECTRIC - SOUTH STATION	88444	NORTHERN IN PUBLIC SERVICE	GAS & ELECTRIC SOUTH STATION	347.66	44518
001-0007-35001	GAS - CENTRAL STATION	88443	NORTHERN IN PUBLIC SERVICE	GAS - CENTRAL FIRE STATION	59.91	44517
001-0007-35003	GAS - SOUTH STATION	88444	NORTHERN IN PUBLIC SERVICE	GAS & ELECTRIC SOUTH STATION	54.12	44518
001-0007-35003	2020 HURST RESCUE TOOLS INSPE	88410	5 ALARM FIRE & SAFETY EQPT,	ANNUAL HURST TOOLS INSPECTION/TES	730.00	
001-0007-39007	AMKUS/CHAMPION RESCUE TOOL MA	88409	GARNER SALES & SERVICE	AMKUS/CHAMPION RESCUE TOOL MAINT.	1,332.75	
			Total For Dept 0007 FIRE DEPARTMENT		7,615.21	
<b>Dept 0008 PLAN COMMISSION</b>						

Invoice GL Distribution Report for Town of Highland  
 EXP Check Run Dates 08/26/2020 - 09/16/2020  
 BOTH Journalized and Unjournalized  
 BOTH Open and Paid

GL Number	Invoice Line Desc	Ref #	Vendor	Invoice Description	Amount	Check #
Fund 001 GENERAL						
Dept 0008 PLAN COMMISSION						
001-0008-31002	ENGINEERING FEES	88296	NIES ENGINEERING, INC.	ENGINEERING FEES	5,016.51	
				Total For Dept 0008 PLAN COMMISSION	5,016.51	
Dept 0009 POLICE DEPARTMENT						
001-0009-21001	1000.4 GAL OF GAS	88353	WARREN OIL COMPANY	1000.4 GAL OF GAS DELV ON 8/20	1,881.94	
001-0009-21001	1166.1 GAL OF GAS	88354	WARREN OIL COMPANY	1166.1 GAL OF GAS DELV ON 8/28	2,067.73	
001-0009-21004	MEDICAL SUPPLIES FOR BOOKING	88338	CINTAS CORPORATION NO 2	MEDICAL SUPPLIES FOR BOOKING CABI	117.70	
001-0009-22004	PARTS FOR CAR 211	88342	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR REPAIRS TO CA	21.00	
001-0009-22004	NEW GRAPHICS/PARTS FOR NEW VE	88348	NMI EMERGENCY OUTFITTERS,LL	D/S- NEW GRAPHICS FOR NEW VEHs AN	1,950.00	
001-0009-22004	INV81499 VEH PARTS CAR 211	88349	THOMAS DODGE CHRYSLER JEEP,	VEH PARTS FRO TRANSM OF CAR 211	291.18	
001-0009-22004	ANTI THEFT DEVICE	88352	TREM PRODUCTS CO,INC/DBA	ANTI THEFT DEVICE SYSTEM	146.90	
001-0009-31001	LEGAL MATTERS FOR AUGUST	88336	ABRAHAMSON, REED & BILSE	PD LEGAL MATTERS FOR AUGUST	256.00	
001-0009-32003	IDACS NETWORK ACCESS FOR AUG	88343	INDIANA OFFICE OF TECHNOLOG	IDACS NETWORK ACCESS FOR AUG	118.41	
001-0009-32003	SPILLMAN AIR CARDS FOR AUGUST	88344	LAKE COUNTY DATA PROCESSING	SPILLMAN AIRCARDS FOR AUGUST	307.84	
001-0009-32004	IDACS INTERNET 8/28 -9/27	88339	COMCAST CABLE	IDACS INTERNET 8/28-9/27	126.85	
001-0009-32004	CID INTERNET SEARCHES FOR AUG	88350	TLO, LLC	D/S CID INTERNET SEARCHES FOR AUG	81.60	44502
001-0009-32004	HEALTH INS	88298	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	88,094.75	44502
001-0009-34042	SURVIVORS ADJ	88298	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	1,892.08	44502
001-0009-34043	LIFE RETIREE	88298	TOWN OF HIGHLAND INS FUND (	SEPTEMBER 2020 HEALTH/LIFE INS PR	19.69	44502
001-0009-35001	LPR CAMERA AT 3949 HIGHWAY RE	88345	NORTHERN IN PUBLIC SERVICE	LPR CAMERA AT 3949 HIGHWAY AVE RE	37.02	
001-0009-35001	ELEC SERVC FOR 3315 RIDGE REA	88346	NORTHERN IN PUBLIC SERVICE	ELEC FOR 3315 RIDGE READ ON 8/18	6,562.09	
001-0009-35005	WATER SERV 7/17-8/18	88351	TOWN OF HIGHLAND UTILITIES	WATER SERVICE TO PD 7/17-8/18	474.95	
001-0009-36001	LABOR FOR REPAIRS	88342	GRIMLER AUTOMOTIVE, INC	PARTS AND LABOR FOR REPAIRS TO CA	200.00	
001-0009-36001	INSTALL OF GRAPHICS	88348	NMI EMERGENCY OUTFITTERS,LL	D/S- NEW GRAPHICS FOR NEW VEHs AN	750.00	
001-0009-36004	GEN OFFICE CLEANING FOR AUGUS	88341	GEN OFFICE CLEANING FOR AUGUST	GEN OFC CLEANING FOR AUGUST	2,666.66	
001-0009-36004	MAT CHANGE AT PD ON 8/25	88337	CINTAS CORPORATION #319	MAT CHANGE AT PD ON 8/25	36.66	
				Total For Dept 0009 POLICE DEPARTMENT	108,101.05	
Dept 0011 SERVICES & WORKS						
001-0011-32008	ACCT. SERVICE FEES	88272	FIRST FINANCIAL BANK CORP S	JULY 2020 ACCT SERV FEES	1,597.74	999367
001-0011-32008	ACCT. SERVICE FEES	88423	INVOICE CLOUD, INC	AUGUST ACCOUNT SERVICE FEES 2020	327.15	999371
001-0011-35002	STREET MULTI	88400	NORTHERN IN PUBLIC SERVICE	STREET MULTI	14,105.28	999369
001-0011-35005	WATER/HYDRANT	88446	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	118.65	44519
001-0011-35005	TOWN GARAGE WATER/HYDRANT	88448	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	199.01	44519
001-0011-35005	2724 HIGHWAY ACCT #0101123300	88449	TOWN OF HIGHLAND UTILITIES	TOWN SPRINKLERS	671.65	44519
001-0011-35007	STORM	88445	TOWN OF HIGHLAND UTILITIES	0901207112- 2819 LINCOLN -STORM-	10.14	44519
001-0011-35007	STORM/SEWER	88446	TOWN OF HIGHLAND UTILITIES	#0542303600 TOWN HALL WATER/SEWER	123.93	44519
001-0011-35007	VIPS WATER/HYDRANT	88447	TOWN OF HIGHLAND UTILITIES	0643112591 VIPS WATER/SEWER	29.89	44519
001-0011-35007	TOWN GARAGE SEWER/STORM	88448	TOWN OF HIGHLAND UTILITIES	#0382013660 TOWN GARAGE WATER/SE	252.05	44519
001-0011-39016	SR TAXI SUBSID 7/1/2020	88297	TRIPLE A EXPRESS	SR TAXI SUBSID 7/31/2020	10.00	
				Total For Dept 0011 SERVICES & WORKS	17,445.49	
Dept 0012 TOWN HALL						
001-0012-21004	TP	88416	AJAX SANITARY SUPPLY CO, IN	SUPPLIES FOR TOWN HALL	92.25	
001-0012-36003	TOWN HALL MATS 8/4, 8/18, 9/	88324	CINTAS CORPORATION #319	TOWN HALL MATS 8/4, 8/18, 9/01/20	257.65	
001-0012-36003	OTRLY PREVENTIVE MAINT	88417	MECHANICAL CONCEPTS, INC.	HVAC PREVENTIVE MAINT QTRLY - TOW	825.00	
001-0012-36004	AUG CLEANING	88367	GLOBAL MAINTENANCE & CO.	D/S GENERAL CLEANING FOR AUG 2020	1,470.00	
				Total For Dept 0012 TOWN HALL	2,644.90	
Fund 002 MVH						
Dept 0000						
				Total For Fund 001 GENERAL	502,797.48	

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Fund 002 MVH					
Dept 0000					
002-0000-45200	MVH TRANSFERS GROSS	88274	PAYROLL ACCOUNT	3,927.37	44444
002-0000-45200	MVH TRANSFERS GROSS	88433	PAYROLL ACCOUNT	4,797.43	44514
			Total For Dept 0000	8,724.80	

Dept 0016 MVH ADMIN					
002-0016-20003	BANKER BOXES	88418	AMAZON	84.64	
002-0016-20003	750 TIMECARDS	88371	BAXTER PRINTING INC	115.00	
			Total For Dept 0016 MVH ADMIN	199.64	

Dept 0017 MVH RECONSTRUCTION/MAINTENANCE					
002-0017-21001	154 GAL UNLEADED	88431	TOWN OF HIGHLAND GASOLINE F	2,014.51	44511
002-0017-22004	INVOICE # 337-350897	88370	AUGUST 2020 INVOICES FOR STREET D	450.71	
002-0017-22004	GUTTER BROOM PLATE	88372	GUTTER BROOM PLATE FOR STREET DEP	1,771.44	
002-0017-22004	19130056 1173 (S) HOSE	88375	HOSE FOR STREET DEPT UNIT # 7	153.44	
002-0017-22004	MISST64 STIL 2.5GAL 6PAK	88386	GARBER CHEVROLET OF HIGHLAN	157.85	
002-0017-22004	STI4002-710-2168 AUTOCUT 25 2	88387	TERPSTRA'S SALES & SERVICE,	41.32	
002-0017-22004	STI0000-930-3402 5LB 0.95IN X	88419	TERPSTRA'S SALES & SERVICE,	50.96	
002-0017-22005	8/20/2020 153159 50# QUICK TO	88377	KROOSWYK MATERIALS, INC	217.43	
002-0017-22005	8/10/2020 152250 BLACK DIRT	88378	KROOSWYK MATERIALS, INC	240.00	
002-0017-23002	SKID 2400LBS	88373	BERNATH LLC DBA	2,976.00	
002-0017-23003	52375 CONCRETE MIX 60#QUICKRE	88379	LINDY'S ACE HARDWARE, INC	39.92	
002-0017-23004	98062291 31 3163 (S) HOSE	88376	GARBER CHEVROLET OF HIGHLAN	244.98	
002-0017-23004	HL 2153 FDTF WB YL	88384	SHERWIN WILLIAMS CORP	420.60	
002-0017-23004	8000-03212 HL 2153 FDTF WB YL	88385	SHERWIN WILLIAMS CORP	420.60	
002-0017-23004	8000-03212 5 GAL HL 2153 FDTF	88420	SHERWIN WILLIAMS CORP	632.10	
002-0017-23006	REPAIR BURNING WIRES	88380	MIDWESTERN ELECTRIC INC	438.50	
002-0017-36007	JULY TRAFFIC SIGNAL MAINT	88381	MIDWESTERN ELECTRIC INC	14,216.00	
002-0017-36007	2020 ANNUAL TRAFFIC SIGNAL MA	88382	MIDWESTERN ELECTRIC INC	1,677.00	
002-0017-36007	TRAFFIC SIGNAL BATTERY BACKUP	88383	MIDWESTERN ELECTRIC INC	2,530.00	
002-0017-39005	WEEDING	88374	DEAN'S LAWN & LANDSCAPING I	29,113.96	
			Total For Dept 0017 MVH RECONSTRUCTION/MAINTENANCE	38,038.40	

Fund 004 LR&S					
Dept 0000					
004-0000-31002	DEREK SNYDER	88368	NIES ENGINEERING, INC.	618.80	44445
004-0000-45200	LR&S TRANSFERS GROSS	88275	PAYROLL ACCOUNT	9,342.59	44515
004-0000-45200	LR&S TRANSFERS GROSS	88434	PAYROLL ACCOUNT	10,783.37	
			Total For Dept 0000	20,744.76	
			Total For Fund 004 LR&S	20,744.76	

Fund 018 LAW ENFORCE CON'T ED					
Dept 0000					
018-0000-23004	PRINTED PLAQUES FOR RETIREM	88362	VARSIY SPORTS INC	13.50	
018-0000-23006	STATION CAMERA FOR VIDEO SYS	88363	VERMILLION SYSTEMS, INC	391.00	
018-0000-31004	ADMIN WEBINAR TRAINING 9-14	88357	DOLAN CONSULTING GROUP LLC	245.00	
018-0000-31004	INSTRUCTOR RECERT FOR GARZA	88359	LAW ENFORCEMENT TRAINING BO	50.00	
018-0000-31004	LOGGING AUG 2-3 FOR TRAINING	88360	LUKE WILLIAM PAPROCKI (R)	96.00	
018-0000-31004	REGIST FEE FOR 2 DAY COURSE	88361	NJ CRIMINAL INTERDUCTION LLC	249.00	
018-0000-33002	RECRUITMENT POSTERS	88355	BAXTER PRINTING INC	30.00	
018-0000-33002	FINAL DEPO CHARGE FORMS	88356	BAXTER PRINTING INC	90.00	

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Fund 018 LAW ENFORCE CONT'D ED						
Dept 0000						
018-0000-39005	PD CAR WASHES FOR AUG	88358	EASY CLEAN CAR WASH, INC	PD CAR WASHE FOR AUGUST	132.00	
	Total For Dept 0000				1,296.50	
	Total For Fund 018 LAW ENFORCE CONT'D ED				1,296.50	
Fund 020 HAZ MAT RESPONSE						
Dept 0000						
020-0000-24200	315-120001 CALBTL 25PPM H2S/A 88402			CALIBRATION GAS FOR HAZ MAT METER	1,037.73	
	Total For Dept 0000				1,037.73	
	Total For Fund 020 HAZ MAT RESPONSE				1,037.73	
Fund 026 FSA AGENCY FUND						
Dept 0000						
026-0000-45202	TASC FLEX SPENDING DEBITS 8/1 88290			AUGUST FSA SPENDING	619.20	999205
	Total For Dept 0000				619.20	
	Total For Fund 026 FSA AGENCY FUND				619.20	
Fund 027 INSURANCE PREMIUM						
Dept 0000						
027-0000-34002	INSURANCE PREMIUM HEALTH FEB 88291			SEPTEMBER 2020 MEDICAL AND LIFE I	187,599.30	44449
027-0000-34002	INSURANCE PREMIUM HEALTH/DENT 88292			SEPTEMBER 2020 DENTAL PREMIUMS	7,702.77	44450
	Total For Dept 0000				195,302.07	
	Total For Fund 027 INSURANCE PREMIUM				195,302.07	
Fund 028 GASOLINE FUND						
Dept 0000						
028-0000-21001	3000 GALLONS UNLEADED	88427	WARREN OIL COMPANY	UNLEADED FUEL DELIVERED 9/1/20 D/	4,968.30	44512
028-0000-21001	3000 GALLONS DIESEL	88428	WARREN OIL COMPANY	DIESEL FUEL DELIVERED 9/1/20 D/S	5,580.00	44512
	Total For Dept 0000				10,548.30	
	Total For Fund 028 GASOLINE FUND				10,548.30	
Fund 030 ICT FUND						
Dept 0000						
030-0000-31006	MONTHLY IT SUPPORT PER WBO 2 88326		CBL CONSULTING, INC	MONTHLY IT SUPPORT PER WBO 2020-	4,000.00	
030-0000-32001	SEPT 2020 POSTAGE METER SERVI 88333		PITNEY BOWES INC.	SEPT 2020 POSTAGE METER SERVICE	129.29	
030-0000-32001	POSTAGE FOR METER	88413	US POSTMASTER	POSTAGE FOR METER	700.00	
030-0000-32003	FIRE DEPT	88282	AT&T MOBILITY	FIRE DEPT 666-4120	43.00	44446
030-0000-32003	INTERNET SVC PS BLDG 8/12-9/ 88283		COMCAST CABLE	INTERNET FOR PUBLIC SAFETY BLDG	241.84	44447
030-0000-32003	PUMP STATION 877140025029637 88284		COMCAST CABLE	PUMP STATION 8771400250296375 8/1	203.58	44448
030-0000-32003	MO INTERNET SVC 8771400250188 88314		COMCAST CABLE	TOWN HALL ACCT 8771400250188267	283.56	44503
030-0000-32003	ACCT #510375025 88317		SPRINT	BI/FD MO WIRELESS SVC 510375025 -	159.65	44504
030-0000-32003	MONTHLY CELL PHONE 642004646- 88315		VERIZON WIRELESS	PD CELL PHONE USE PD- 642004646-0	1,299.96	44505
030-0000-32003	PARK INTERNET ACCT 8771400250 88329		COMCAST CABLE	PARK INTERNET ACCT 87714002502083	294.30	44507
030-0000-32003	ELEVATOR PHONE--8//9/1-9/30/ 88425		AT&T	219923-2320 260 1 ELEVATOR PHONE	182.81	44508
030-0000-32003	219 R10 2255 255 7 6/1-6/31 88426		AT&T	219 R10 2255 255 7 9/1-9/30/2020	572.51	44509
030-0000-32003	PHONE/INTERNET FD CENTRAL 88424		COMCAST CABLE	FD CENTRAL/2901 HIGHWAY-PHONE/INT	263.56	44510
030-0000-32003	642004646-00002 BROADBAND-J K 88441		VERIZON WIRELESS	642004646-00002 D/S BROADBAND-J K	30.01	44520
030-0000-32003	SIP TRUNKING CHARGES 8/1-8/31 88325		CBL CONSULTING, INC	SIP TRUNKING CHARGES 8/1-8/31/202	304.57	
030-0000-32003	AUG 2020 COPIER AGREEMENT 88334		RICOH USA, INC	AUG 2020 COPIER AGREEMENT	196.38	
030-0000-38006	WEB SECURITY MONTHLY 88388		THE IDEA FACTORY, INC	GAZEBO EXPRESS SEPT/WEBSITE UPDAT	149.99	

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Fund 030 ICT FUND						
Dept 0000	ACROBACROBAT PRO SUBS, INDESI	88322	ADOBE SYSTEMS INCORPORATED	ACROBACROBAT PRO SUBS, INDESIGN A	1,427.28	
030-0000-39005	WEB UPDATE WEEKLY	88388	THE IDEA FACTORY, INC	GAZEBO EXPRESS SEPT/WEBSITE UPDAT	656.65	
030-0000-39024			Total For Dept 0000		11,138.94	
			Total For Fund 030 ICT FUND		11,138.94	
Fund 036 SPECIAL EVENTS						
Dept 0000	SALES TAX - CEC RENTALS	88422	INDIANA DEPT OF REVENUE	CEC SALES TAX AUGUST 2020	38.96	999370
036-0000-38601			Total For Dept 0000		38.96	
			Total For Fund 036 SPECIAL EVENTS		38.96	
Fund 038 RAINY DAY FUND						
Dept 0000	RESOLUTION 2020-38	88293	TOWN OF HIGHLAND	RESOLUTION 2020-38	50,000.00	999368
038-0000-39990			Total For Dept 0000		50,000.00	
			Total For Fund 038 RAINY DAY FUND		50,000.00	
Fund 050 POLICE PENSION						
Dept 0000	POLICE PENSION TRANSFERS GROS	88280	PAYROLL ACCOUNT	8/28PRL D/S TRANSFER POLICE PENSI	69,229.50	32881
050-0000-45200			Total For Dept 0000		69,229.50	
			Total For Fund 050 POLICE PENSION		69,229.50	
Fund 055 MCCD						
Dept 0000	2020 DOGE DURANGOS	88364	THOMAS DODGE CHRYSLER JEEP, D/S TOWARDS NEW VEHICLES		16,420.00	
055-0000-43002	NEW 2020 DODGE CHARGER	88365	THOMAS DODGE CHRYSLER JEEP, NEW DODGE CHARGER 2020		27,053.00	
055-0000-43012			Total For Dept 0000		43,473.00	
			Total For Fund 055 MCCD		43,473.00	
Fund 085 TRAFFIC VIOLATIONS						
Dept 0001 TOWN COUNCIL	CASH BOND FEES	88271	LAKE COUNTY CLERK	CASH BOND FEES	2,000.00	44442
085-0001-00400			Total For Dept 0001 TOWN COUNCIL		2,000.00	
			Total For Fund 085 TRAFFIC VIOLATIONS		2,000.00	
Fund 091 GAMING REVENUE						
Dept 0000	ENGINEERING (CE) ROBERTSON PL	88369	NIES ENGINEERING, INC.	ROBERTSON PL & ROSEWOOD CT ENGINE	9,038.67	
091-0000-34352			Total For Dept 0000		9,038.67	
			Total For Fund 091 GAMING REVENUE		9,038.67	
Fund 249 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000	COVID-7 MICROPORUS SUITS 4X	88319	ENVIRONMENTAL SAFETY PRODUC	COVID-7 MICROPORUS SUITS 4X	857.99	
249-0000-29000	3 INFRARED THERMOMETERS	88286	MMSGs	3 INFRARED THERMOMETERS -FIRE DEP	223.80	
249-0000-29000	INFRARED THERMOMETER	88287	MMSGs	COVID-INFRARED THERMOMETER	74.60	
249-0000-29000						

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Fund 249 PUBLIC SAFETY INCOME TAX FUND						
Dept 0000						
249-0000-29000	COVID-10 BOXES LARGE-GLOVES	88318	PUBLIC SAFETY CENTER, INC	COVID-NITRILE POWDER FREE GLOVES	4,089.99	
249-0000-29000	COVID 4 -FLOOR STANDS W/DIISP	88288	PULSE TECHNOLOGY OF INDIANA	COVID- FLOOR STANDS/W DISPS.& I T	645.00	
249-0000-29000	4 GALS HAND SANITIZER	88289	PULSE TECHNOLOGY OF INDIANA	COVID-4 GALLONS HAND SANITIZER	209.96	
249-0000-29000	MOUNTS	88450	SOUNDS COOL LIVE AUDIO LLC	CMAERAS FOR MEETING ROOM	8,733.90	
249-0000-43002	2020 DOGE DURANGOS	88366	THOMAS DODGE CHRYSLER JEEP,	D/S TOWARDS NEW VEHICLES	30,000.00	
249-0000-43006	ONE SET OF EMS TURNOUT GEAR	88403	GARNER SALES & SERVICE	RICOCHET EMS TURNOUT GEAR	1,136.00	
			Total For Dept 0000		45,971.24	
			Total For Fund 249 PUBLIC SAFETY INCOME TAX FUND		45,971.24	

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				<b>Fund Totals:</b>		
				Fund 001 GENERAL	502,797.48	
				Fund 002 MVH	38,038.40	
				Fund 004 LR&S	20,744.76	
				Fund 018 LAW ENFORCE CON'T ED	1,296.50	
				Fund 020 HAZ MAT RESPONSE	1,037.73	
				Fund 026 FSA AGENCY FUND	619.20	
				Fund 027 INSURANCE PREMIUM	195,302.07	
				Fund 028 GASOLINE FUND	10,548.30	
				Fund 030 ICT FUND	11,138.94	
				Fund 036 SPECIAL EVENTS	38.96	
				Fund 038 RAINY DAY FUND	50,000.00	
				Fund 050 POLICE PENSION	69,229.50	
				Fund 055 MCGD	43,473.00	
				Fund 085 TRAFFIC VIOLATIONS	2,000.00	
				Fund 091 GAMING REVENUE	9,038.67	
				Fund 249 PUBLIC SAFETY INCOME TAX	45,971.24	
					<u>1,001,274.75</u>	

**Payroll Docket**

			Delta
\$	283,723.31	\$	283,723.31
		\$	-
<b>Council, Boards and Commissions</b>		\$	8,647.31
<b>Office of Clerk-Treasurer</b>		\$	16,480.99
Regular Staff	\$ 16,480.99		
Field Service Rep	\$ -		
<b>Building &amp; Inspection</b>		\$	8,964.76
<b>Metropolitan Police</b>		\$	113,865.24
Crossing	\$ -		
Full-Time Police	\$ 93,116.08		
Full-Time Non-sworn	\$ 20,749.16		
<b>Public Works Department</b>		\$	62,973.40
<b>Fire Department</b>		\$	3,669.76
Component One	\$ 3,669.76		
Component Two	\$ -		
<b>Police 1925 Pensions</b>		\$	69,121.85

Payday: **28-Aug-2020**